



## Exeter City Council

A meeting of **EXETER CITY COUNCIL** will be held at the **GUILDHALL, HIGH STREET, EXETER** on **TUESDAY 16 APRIL 2019**, at 6.00 pm, at which you are hereby summoned to attend. The following business is proposed to be transacted:-

	Pages
1 Minutes	
To approve and sign the minutes of the Extraordinary and Ordinary meetings held on 26 February 2019.	5 - 30
2 Official Communications	
To receive minutes of the following Committees and to determine thereon:-	
3 Planning Committee - 18 March 2019	31 - 38
4 Licensing Committee - 26 March 2019	39 - 42
5 People Scrutiny Committee - 7 March 2019	43 - 46
6 Place Scrutiny Committee - 14 March 2019	47 - 76
7 Corporate Services Scrutiny Committee - 28 March 2019	77 - 86
8 Audit and Governance Committee - 13 March 2019	87 - 92
9 Executive - 12 March 2019	93 - 96
10 Executive - 9 April 2019 - To follow	
Notice of Motion	
11 Notice of Motion by Councillor Sutton under Standing Order No. 6	
This Council notes:	97 - 98
<ul style="list-style-type: none"><li>• That analysis of the 2018 Local Election results by the Fawcett Society found that only 34% of councillors in England are women, up 1% since 2017;</li><li>• That across England, Labour has improved its representation since seats were last up for grabs, with 45% women compared with 40% in 2014, Liberal Democrat representation up from 34% to 36% whilst the Conservative Party saw a fall from 31% to 29% in the share of its councillors who are female;</li><li>• That as of the 2018 local elections, only 26 out of 119 Labour councils and only 33 out of 130 opposition Labour Groups are led by women;</li><li>• As of summer 2017, only 4% of councils in England and Wales have parental leave policies, according to research by the Fawcett Society;</li><li>• That the equalities section of the Labour Party Democracy Review</li></ul>	

Office of Corporate Manager Democratic & Civic Support

Civic Centre, Paris Street, Exeter, EX1 1JN

Tel: 01392 277888

Fax: 01392 265593

[www.exeter.gov.uk](http://www.exeter.gov.uk)

mandates all Labour councils and Labour Groups to introduce a parental leave policy to cover their group and their council as applicable;

- That the role of a councillor should be open to all, regardless of their background, and that introducing a parental leave policy is a step towards encouraging a wider range of people to become councillors, and is also a step to encourage existing councillors who may want to start a family to remain as councillors;
- That parental leave must apply to parents regardless of their gender, and that it should also cover adoption leave to support those parents who choose to adopt.

This Council resolves:

- To adopt the parental leave policy attached to give all councillors an entitlement to parental leave after giving birth or adopting;
- To ensure that councillors with children and other caring commitments are supported as appropriate;
- To notify the LGA that this council has passed a motion at full council to adopt the parental leave policy.

Further details of the proposed policy can be found on pages 97-100.

## 12 Questions from Members of the Council under Standing Order No 8.

Question from Councillor Mrs Thompson

Has the City Council considered providing a new access to the Ski Slope together with a suitable parking area, which could enable this facility to be retained along with the allotments and some public open space, even if the rest of the site is to be redeveloped?

Questions from Councillor Mrs Thompson

- (a) Could the Leader please confirm if monies spent from City Council funds for The Pinhoe Hub are merely a grant to an outside body and if so what checks and balances do the City Council follow to ascertain that any contracts are progressed with accountability and with the correct procedures and do such procedures follow the City Council's own procurement regulations?; and
- (b) Could the Leader please explain why invoices relating to The Pinhoe Hub held by officers within the City Council require the Authority of the Legal Services before disclosure can be made to elected City Councillors?

A plan of seating in the Guildhall is attached as an annexe

Date: Monday 8 April 2019

Karime Hassan  
Chief Executive &  
Growth Director

**NOTE: Members are asked to sign the Attendance Register**

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## EXTRAORDINARY MEETING OF THE COUNCIL

Tuesday 26 February 2019

### Present:-

Councillor Rachel Lyons (Deputy Lord Mayor) in the Chair.  
Councillors Begley, Bialyk, Branston, Edwards, Foale, Hannan, Harvey, D Henson, Mrs Henson, Holland, Keen, Lamb, Leadbetter, Mitchell, Morse, Musgrave, Owen, Packham, Pattison, Pearson, Pierce, Prowse, Sheldon, Sills, Sutton, Thompson, Vizard M, Vizard N, Wardle, Warwick, Wood and Wright

1

### APOLOGIES

These were received from the Lord Mayor, Councillors Denham, Foggin, Gottshalk, Newby and Robson.

2

### BUDGET 2019/20

Minute 6 (2019/20 Council Tax Base and NNDR1) of the meeting of Executive held on 15 January 2019 was taken as read and adopted.

The Leader of the Council moved, and Councillor Sutton seconded, the resolution as set out in the agenda and circulated papers in respect of the Council Tax for 2019/20.

The Leader, in presenting this, his last budget as Leader, set the context for the proposals. Despite the Government's statement to the contrary, austerity was continuing with difficult choices necessary and, to balance this year's budget, £2.2 million of budget cuts having to be made. Exeter's Core Spending power had seen a 15.2% reduction since 2016-17, a bigger cut than every other Council in Devon and the Government had allocated extra resources directly to rural areas through the Rural Services Delivery Grant, yet areas like Exeter, serving as a focal point for those rural communities, had received nothing.

Whilst the Government had recognised the difficulties caused by austerity for some types of Local Authority District Councils such as Exeter had not been helped. County and Unitary Councils had been allowed to increase their Council Tax by an extra 6% over three years to help fund adult social care and the Police had been allowed to increase their Council Tax by £12 this year and £24 next year to give them much needed funds.

Spending on culture and events had been protected even though the Council's net budget had shrunk by a third since austerity began. Exeter possessed six organisations in the Arts Council England national portfolio, spending 23% of its net service budget on culture including £2.282 million on the RAMM alone.

There had been a heavy investment in communities with over £1.5 million given in community and arts grants every year which would be continued and work was ongoing with community groups to find sustainable ways of continuing to provide seed funding for such groups to grow and expand across the city.

The Council had engaged wholeheartedly in the prevention agenda working with Devon County Council and the NHS to invest significant resources into this work and leading Wellbeing Exeter which funds Community Connectors working in every GP practice in the city and Community Builders in every ward. This work had been recognised nationally by Public Health England as an exemplar.

As one of 12 national Local Delivery Pilots for Sport England, the Council was gearing up for a significant investment into community programmes in areas of greatest need. Work would be undertaken in local schools and workplaces to encourage and support more people to become active in everyday life. Over £3 million had been invested in Sports and Leisure Centres with new facilities in Wonford, Exeter Arena and ISCA Centre and at the Riverside. Pyramids had received a makeover to ensure that it is safe and remains open whilst the building of St Sidwell's Point flagship leisure complex was completed. A draft Physical Activity Strategy had been published setting out exciting plans for future investment in sports and leisure buildings, playing pitches and play areas.

Exeter had seen the creation of 22,400 jobs from 2007 to 2017 including 3,500 private sector jobs over the last two years with Exeter's employment rate the 7<sup>th</sup> highest in the country, and the third lowest claimant count of all cities in the country. While other cities had reported an increase in the rate of business closures, Exeter was the only city in the UK to buck this trend, with the number of business closures falling. It was noted that, per capita, CO2 emissions had continued to fall within the City.

The Council had led on passivhaus developments and through district heating networks was building a national profile for the city. The Council was looking to diversify the city centre offer. Investing in quality and steering residential, purpose built student accommodation and leisure and culture uses to the city centre had resulted in keeping footfall strong. Even with Ikea opening, footfall had dropped only 1% year on year compared with national figures showing 6% decline. The Council's investment in a new bus station and leisure complex would unlock a new phase of private sector investment in the city centre. Demand from the private sector was strong but the Council had led this programme.

The programme of investment in leisure, built and physical facilities was significant particularly given funding pressures.

The Council was seeking to deliver a balanced budget and protect and maintain the services which the citizens of Exeter need the most. It was proposed to set a District Council tax of £155.05 for a Band D property which would be an increase of £5 a year, less than 10p a week. By comparison the County precept would rise by £53.10 or £1.02 a week, the Police by £24 a year or 46 pence a week and the Fire Service by £2.51 or 5 pence a week. Therefore the Band D Council Tax would be split as follows

Exeter City Council	£ 155.05
Devon County Council	£1,384.29
Devon & Cornwall Police	£ 212.28
Devon & Somerset Fire	£ 86.52
Making a total bill of	£1,838.14

The Opposition Leader acknowledged that, year on year, Central Government cuts to local government funding was regrettable but that there were currently benefits to local authorities such as New Homes Bonus. He believed that the Council was making the wrong choices in response to reduced funding such as the decision to

build the St Sidwell's Point Leisure Centre and seeking to sell assets to help achieve a balanced budget.

Other Members also opposed the proposed budget, one stating that he believed that the Council decision to build the new leisure centre would lead to further cuts in services and staff reductions and another also stating that the cost of borrowing to fund the leisure centre would, in future years, impact adversely on front line services. The latter felt that all national parties should seek to back, rather than cut, local government services.

The Deputy Leader welcomed and supported the proposed budget emphasising that the Council, unlike some other authorities, was making responsible choices in face of continued cut backs. She highlighted the significant measures being taken to address Climate Change issues and believed that the Council continued to be ambitious and visionary, seeking to create jobs, provide good quality housing, promote the arts and culture, encourage healthy living and support the most vulnerable.

Other Members also gave their support for the budget referring to the Council's vision for the city. The Portfolio Holder for People referred to the new leisure centre as a modern, municipal facility available to all at reasonable rates when compared to some other leisure facilities in the city and also highlighting the social cost of recent Government legislation such as the impact of Universal Credit. The Portfolio Holder for Health and Wellbeing, Communities and Sport referred to the ongoing investment the Council was making across the leisure portfolio highlighting the improvements to the Council's existing leisure centres and to the £2.2 million investment in RAMM. He also stated that the funding of the St Sidwell's Point Leisure Centre had been made possible as the Council had been prudent with its monies setting aside significant funds for the project and there was a robust business case and that its cost would not impact on services.

The Leader concluded by stating that Exeter, in spite of the need to cut £2.2 million over 2019/20 and a further £2.4 million over 2020/21 and the harmful resetting of the business rates baseline, remained ambitious and proactive in facing challenges. In particular, it wished to maintain Exeter's strong, vibrant economy, support communities and go beyond the provision of statutory services and protect key discretionary services. He commended the budget to Council.

**RESOLVED:-**

- (1) that the following, as submitted in the Estimates Book, be approved:-
  - (a) the Revenue estimates for 2019-2020;
  - (b) the Capital programme for 2019-2020;
  - (c) the Treasury Management Strategy for 2019-20
  - (d) the Prudential indicators for 2019-20 (incorporating the Minimum Revenue Provision Statement
  - (e) the Capital Strategy for 2019-20
- (2) that it be noted that, at the meeting of the Executive on the 15 January 2019, the Council calculated the figure of 36,988, as its council tax base for the year 2019-2020 in accordance with the Local Authorities (Calculation of Council

Tax Base) (England) Regulations 2012 made under Section 33(5) of the Local Government Finance Act 1992;

(3) that the following amounts be now calculated by the Council for the year 2019-2020 in accordance with Sections 31A of the Local Government and Finance Act 1992:-

- (a) £104,134,300 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2)(a) to (f) of the Act;
- (b) £98,399,311 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3)(a) to (d) of the Act;
- (c) £5,734,989 being the amount by which the aggregate at (3)(a) above exceeds the aggregate at (3)(b) above, calculated by the Council, in accordance with Section 31A(4) of the Act, as its council tax requirement for the year;
- (d) £155.05 being the amount at (3)(c) above divided by the amount at 2 above, calculated by the Council, in accordance with Section 31B(1) of the Act, as the basic amount of its council tax for the year;
- (e) Valuation Bands

A	B	C	D
£103.37	£120.59	£137.82	£155.05
E	F	G	H
£189.51	£223.96	£258.42	£310.10

Being the amount given by multiplying the amount at (3)(d) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

(4) that it will be noted that, for the year 2019-2020, Devon County Council, the Office of the Police and Crime Commissioner for Devon and Cornwall and the Devon and Somerset Fire and Rescue Authority have stated the following amounts on precepts issued to the Council, in accordance with Section 83 of the Local Government Act 2003, for each of the categories of the dwellings shown below:-

Devon County Council – General Expenditure

A	B	C	D
£857.46	£1,000.37	£1,143.28	£1,286.19
E	F	G	H
£1,572.01	£1,857.83	£2,143.65	£2,572.38

Devon County Council – Adult Social Care

A	B	C	D
£65.40	£76.30	£87.20	£98.10
E	F	G	H
£119.90	£141.70	£163.50	£196.20

Devon County Council – Total

A	B	C	D
£922.86	£1,076.67	£1,230.48	£1,384.29
E	F	G	H
£1,691.91	£1,999.53	£2,307.15	£2,768.58

Office of the Police and Crime Commissioner for Devon and Cornwall

A	B	C	D
£141.52	£165.11	£188.69	£212.28
E	F	G	H
£259.45	£306.63	£353.80	£424.56

Devon and Somerset Fire and Rescue Authority

A	B	C	D
£57.68	£67.29	£76.91	£86.52
E	F	G	H
£105.75	£124.97	£144.20	£173.04

That, having calculated the aggregate in each case of the amounts at (3)(e) and (4) above, the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, hereby set the following amounts as the amounts of council tax for the year 2018-2019 for each of the categories of dwellings shown below:-

Valuation Bands

A	B	C	D
£1,225.43	£1,429.66	£1,633.90	£1,838.14
E	F	G	H
£2,246.62	£2,655.09	£3,063.57	£3,676.28

In accordance with Standing Order 30 a named vote on the Resolution was recorded, as follows:-

Voting for:-

Councillors Begley, Bialyk, Branston, Edwards, Foale, Hannan, Harvey, Keen, Lamb, The Deputy Lord Mayor, Morse, Owen, Packham, Pattison, Pearson, Sheldon, Sills, Sutton, Vizard N, Vizard M, Wardle, Warwick, Wood and Wright.

(24 Members)

Voting against:-

Mitchell and Musgrave

(2 Members)

Abstain:-

Henson D, Mrs Henson, Holland, Leadbetter, Pierce, Prowse and Mrs Thompson.

(7 Members)

Absent:-

The Lord Mayor

Councillors Denham, Foggin, Gottschalk, Newby and Robson

(6 Members)

The Resolution was carried.

(The meeting commenced at 6.00 pm and closed at 7.03 pm)

Chair

## COUNCIL

Tuesday 26 February 2019

### Present:-

Councillor Rachel Lyons (Deputy Lord Mayor) in the Chair  
Councillors Begley, Bialyk, Branston, Edwards, Foale, Hannan, Harvey, D Henson, Mrs Henson, Holland, Keen (part meeting), Lamb, Leadbetter, Mitchell, Morse, Musgrave, Owen, Packham, Pattison, Pearson, Pierce, Prowse, Sheldon, Sills, Sutton, Thompson, Vizard M, Vizard N, Wardle, Warwick, Wood and Wright

1

### APOLOGIES

Apologies were received for absence from the Lord Mayor, Councillors Denham, Foggin, Gottschalk, Newby and Robson.

2

### MINUTES

The minutes of the Ordinary meeting of the Council held on 18 December 2018 were moved by the Leader, seconded by Councillor Sutton, taken as read, approved and signed as correct.

3

### OFFICIAL COMMUNICATIONS

The Deputy Lord Mayor, on behalf of the Council, congratulated Councillor Denham and former Councillor Williams who had both recently given birth - a daughter and twin son and daughter respectively.

The Deputy Lord Mayor announced that the Lord Mayor's Civic Service would be held at St. Thomas Methodist Church on Sunday 3 March 2019 at 10.30am.

4

### PETITION

The Deputy Lord Mayor invited Ms Valerie Jarrett, the petition organiser to present a petition to Council which "asked the Council to respect the recommendation of the Place Scrutiny Committee of 31 January and to move an amendment to exclude the sale of the Exeter ski slope from the potential sale of the Clifton Hill site". As the petition had surpassed 2,000 signatures, having received 2,624 signatures, and in accordance with the City Council's Petition Scheme, Ms Jarrett was invited to address the Council for a period of up to five minutes. She had also submitted a number of questions in this respect.

Ms Jarrett spoke on behalf of the Exeter Ski Club and Adapted Ski Club and set out their disappointment over the potential sale of the site, which would mean the inevitable closure of the Exeter Ski Club, a member run Club for over 50 years, along with the Exeter Adaptive Ski Club which had also been on the site for 30 years, with users potentially having to make the journey to artificial ski slopes further afield.

Ms Jarrett commented on the lack of a specific valuation, as the land on which the ski slope lay was steep and contaminated, and would, in her opinion, cost a significant sum to stabilise. She suggested that a relocation of the scheme by approximately 30 yards would enable the ski slope to remain, and therefore the existence of the two clubs. The Ski clubs had produced a plan to minimise the

impact of the ski slope on any future housing development, by suggesting moving the car park, changing the lighting, and introducing screening to mitigate any noise. The Ski Clubs were also concerned about the future of their assets which included ski equipment, matting and the accommodation which they felt was held by the Club for the benefit of the Exeter community.

The Ski clubs had also commented on the suggestion that a ski simulator might offer an alternative provision, but as well as the high cost, this was not considered an adequate alternative to a dry ski slope, particularly for the users of the Adaptive Ski Club as there were no qualified instructors, which would in turn mean that no insurance would be available, therefore, in this respect, making the option unworkable, and the costs to users would be prohibitive. The Adapted Ski Club had passed on these concerns to the Council. Ms Jarrett also referred to the suggestion that the Council would work with the Ski clubs to find an alternative location, but she felt that the costs of up to £1.5 million would make this unlikely.

Ms Jarrett made a final plea to Members to save the ski slope, referring to the many successes of former Members and to save this valuable resource for the community.

Council considered the request of the club as part of the debate on Minute No 21 of the meeting of Executive on 12 February 2019 (see Minute No.15 below).

5 **PLANNING COMMITTEE - 7 JANUARY 2019**

The minutes of the Planning Committee of 7 January 2019 were presented by the Chair, Councillor Sutton, and taken as read.

**RESOLVED** that the minutes of the Planning Committee held on 7 January 2019 be received.

6 **PLANNING COMMITTEE - 11 FEBRUARY 2019**

Councillor Mrs Thompson declared a disclosable pecuniary interest in Minute No.10 and left the meeting during consideration of this item.

The minutes of the Planning Committee of 11 February 2019 were presented by the Chair, Councillor Sutton, and taken as read.

**RESOLVED** that the minutes of the Planning Committee held on 11 February 2019 be received.

7 **LICENSING COMMITTEE - 5 FEBRUARY 2019**

The minutes of the Licensing Committee of 5 February 2019 were presented by the Chair, Councillor Owen, and taken as read.

**RESOLVED** that the minutes of the Licensing Committee held on 5 February 2019 be received.

8 **PEOPLE SCRUTINY COMMITTEE - 10 JANUARY 2019**

The minutes of the People Scrutiny Committee of 10 January 2019 were presented by the Chair, Councillor Wardle, and taken as read.

**RESOLVED** that the minutes of the People Scrutiny Committee held on 10 January 2019 be received.

9 **PLACE SCRUTINY COMMITTEE - 17 JANUARY 2019**

The minutes of the Place Scrutiny Committee of 17 January 2019 were presented by the Chair, Councillor Sills, and taken as read.

**RESOLVED** that the minutes of the Place Scrutiny Committee held on 17 January 2019 be received.

10 **PLACE SCRUTINY COMMITTEE - SPECIAL - 31 JANUARY 2019**

The minutes of the Place Scrutiny Committee - Special - of 31 January 2019 were presented by the Chair, Councillor Sills, and, subject to a query on the accuracy of one minute which the Chair undertook to address at the next meeting, taken as read.

**RESOLVED** that the minutes of the Place Scrutiny Committee - Special - held on 31 January 2019 be received.

11 **CORPORATE SERVICES SCRUTINY COMMITTEE - 24 JANUARY 2019**

The minutes of the Corporate Services Scrutiny Committee of 24 January 2019 were presented by the Chair, Councillor Sheldon, and taken as read.

**RESOLVED** that the minutes of the Corporate Services Scrutiny Committee held on 24 January 2019 be received.

12 **STRATA JOINT SCRUTINY COMMITTEE - 14 JANUARY 2019**

The minutes of the Strata Joint Scrutiny Committee of 14 January 2019 were presented by the Deputy Lord Mayor and taken as read.

**RESOLVED** that the minutes of the Strata Joint Scrutiny Committee held on 14 January 2019 be received.

13 **STRATA JOINT EXECUTIVE COMMITTEE - 28 JANUARY 2019**

The minutes of the Strata Joint Executive Committee of 28 January 2019 were presented by Councillor Edwards, and taken as read.

**RESOLVED** that the minutes of the Strata Joint Executive Committee held on 28 January 2019 be received.

Councillor Keen left the meeting at this point.

14 **EXECUTIVE - 15 JANUARY 2019**

The minutes of the Executive of 15 January 2019 were presented by the Leader, Councillor Edwards, and taken as read.

In respect of **Minute No. 5 (2019/20 Budget Strategy and Medium Term Financial Plan)**, the Leader moved and the Deputy Leader seconded the recommendations and they were carried.

In respect of **Minute No. 7 (Creation of a Second Post of a CIL and Section 106 Monitoring Officer)**, the Leader moved and the Deputy Leader seconded the recommendation and it was carried.

**RESOLVED** that the minutes of Executive held on 15 January 2019 be received and, where appropriate, adopted.

15

### **EXECUTIVE - 12 FEBRUARY 2019**

The minutes of the Executive of 12 February 2019, with the exception of Minute No. 6 which had been considered at the Extraordinary Council meeting immediately preceding this meeting, were presented by the Leader, Councillor Edwards, and taken as read.

In respect of **Minute No. 14 (Vision for a Transformational Housing Delivery Programme)**, both the Portfolio holder for Economy and Culture and the Portfolio Holder for Health and Wellbeing, Communities and Sport welcomed the vision for delivering a transformational housing programme for Exeter which, over the next 20 years, would support planning in the city and the production of the Greater Exeter Strategic Plan (GESP).

Exeter had to provide for 13,100 houses within its municipal boundaries in the next 20 years with a total of 53,000 required for the GESP area. This emerging vision was to make Exeter one of the leading global cities in the area and to effectively respond to urban challenges and environmental futures.

The Leader moved and the Deputy Leader seconded the recommendation and it was carried.

In respect of **Minute No. 19 (The Prudential Code for Capital Finance in Local Authorities (Incorporating) the Annual Statement of Minimum Revenue Provision)**, the Leader moved and the Deputy Leader seconded the recommendations and they were carried.

In respect of **Minute No. 18 (Treasury Management Strategy 2019/20)**, the Leader moved and the Deputy Leader seconded the recommendation and it was carried.

### **Minute No. 21 (Update Report on Built Sports and Leisure Facilities)**,

Following on from the earlier presentation of a petition seeking the retention of the Ski Slope and its exclusion from the sale of the wider Clifton Hill site, the Deputy Lord Mayor reported that questions had been received from Councillors Mrs Thompson, Musgrave and Prowse in accordance with Standing Order Number 8, relating specifically to the recommendation on the future of Clifton Hill. She therefore invited those questioners to ask their specific questions at the start of the debate on this matter as follows:

#### **Questions from Councillor Thompson**

Question – *It has been confirmed in reports to Committees, the Clifton Hill site will be offered for sale on the 'Open Market', so will the City Council's Private Development Company be making an offer for the site in competition with other private developers?*

The Leader responded and stated that it was a matter for the Directors as to whether Exeter City Living chooses to submit a bid for the site. However, it was important to note that the site had not been approved as part of the current business plan and the cost was likely to be in excess of the devolved financial amounts that they were able to spend. Therefore, if Exeter City Living wish to bid for the site, they would need to submit a suitable, robust business case to Council for consideration.

*Question - By not specifically getting a valuation for only the brown field Clifton Hill Sports Centre Building site, to exclude the golf range, ski slope, rifle range and green open spaces (to include purpose built student accommodation), has the Council, whilst meeting the legal requirements, effectively created a 'best consideration avoidance'?*

The Leader responded and stated that the City Surveyor was authorised to identify a best value option for the disposal of the whole Clifton Hill site; whilst taking the steps to ensure that the land would be used for residential accommodation and not for purpose built student accommodation. This voluntary condition of sale had been imposed to benefit the economic, social and environmental well-being of the community. Based on the scenarios considered, the valuation advice that we have received indicates that there would be no financial detriment to the Council in the imposition of the restriction.

Based on estimated remediation cost figures, valuation advice identified the greatest financial value, in the region of £9 million, as being generated by disposal of the whole site for open market residential accommodation. Disposing of only the Clifton Hill Sport centre building site (i.e. part of the site) would not achieve best value for the Council.

Options had been considered for a smaller part of the site in the context of the site as a whole (broadly that currently occupied by the sports centre building and not contaminated), being developed for either purpose built residential rental accommodation or care accommodation; however, these would return a lower total whole site value than open market residential accommodation (£8.85m & £8.8m respectively for the whole site). Student accommodation had also been considered on this smaller part of the site, and whilst for this part of the site returns the greatest value, would return the lowest total site value as a whole (£8.5 million for the whole site) due to the considered detrimental effect on core values of new build residential accommodation on the rest of the site.

No option has been considered for the whole site to be developed as purpose built student accommodation.

The valuation advice received by the Council was based on professional knowledge and experience of the property market, and the likely parties who would be interested in the Clifton Hill site as a development opportunity. Whilst the marketing information for the development site would include planning guidance, it remained a possibility that bids would be submitted, which still include purpose built student accommodation. Should the highest bid for the disposal of the whole Clifton Hill site include student accommodation, Members would need to acknowledge the value lost by not accepting that bid due to the Council's restriction against purpose built student accommodation and proceeding with the next highest bid which did not include any student accommodation. A further report to Executive would be required to explicitly acknowledge any undervalue.

*Councillor Thompson asked a supplementary question. In order to avoid any future allegation of best consideration not being achieved would it be possible to have that valuation?*

The Leader stated that no it was not possible. It could be carried out if you are willing to pay for the valuation.

*Question - As Executive did not exclude the ski slope from the sale of the whole Clifton Hill site, was this to avoid triggering the need for another valuation of the remaining land where best consideration for purpose built student accommodation could possibly exceed the £9m approximate valuation for the sale of the whole site?*

The Leader stated that if the ski slope land was removed from the development site, there would be a significant loss of open market residential units (c. 140) from the scheme. Valuation advice currently indicates that the marketability of the site would be impaired and value for the whole development site would fall substantially. Best value for the site would no longer be achieved.

A lesser capital receipt for the development site impacts upon the Council's ability to fund repair spend at other leisure centre sites, with additional sources of funding needing to be identified for the resultant shortfall.

#### Questions from Councillor Musgrave

*Question - What steps will the council take to ensure the protected trees on the boundary of the Clifton Hill Site are protected?*

The Leader responded that the City Council recognised the important contribution that trees made to our local amenity and biodiversity, and took their protection very seriously. He stated that he would expect if the ownership of this land changed, a further level of protection would be carefully considered.

*Councillor Musgrave asked a supplementary question, asking if a guarantee could be given to ensure all trees around the Clifton Hill site are protected on top of the 10% guarantee to retain public open space?*

The Leader said that a guarantee could not be given but that everything would be done to protect the trees.

*Question - Exeter Ski club claim their lease is in place until 2022 with an automatic right to renewal, is this correct and if so how can the sale of the land proceed?*

The Leader stated that the Exeter Ski Club lease expires in 2022: the tenant was entitled to seek a new tenancy on expiry unless the landlord can obtain possession on one or more of the grounds set out in section 30(1) (a-g) of the Landlord and Tenant Act 1954 (as amended).

*Councillor Musgrave asked a supplementary question on what the cost would be to the Council to buy the Ski Club and the other tenants out of their leases?*

The Leader advised that he did not know.

*Question - The Clifton Hill site used to host a poorly regulated landfill site, what assessment of additional developer costs has been made and has this been factored into the capital receipt estimates for the site?*

The Leader responded that a full assessment had been made based on the available information including monitoring records. Valuation advice identified the greatest financial value, in the region of £9 million, as being generated by disposal of the whole site for open market residential accommodation taking into account remediations.

*Councillor Musgrave asked a supplementary question on whether the Leader would be happy to buy a house on the contaminated land on this site and, if not, how he could expect Exeter residents to live there.*

The Leader said that he would be happy to live there.

*Question - Will the council publish the projected costs of financial compensation to Clifton Hill tenants for changes to contract and loss of income?*

The Leader stated that as set out in Section 8 of the report, the recommendation was for the site to be sold, subject to the existing tenancies for the Golf Driving Range and Ski Slope. The new owner would be responsible for any payment of compensation that might be due. The Council would not be privy to this information.

*Question - Many have laughed at the thought of a virtual ski slope, what consultation with the existing ski slope was undertaken prior to the creation of this proposal?*

The Leader stated that the suggestion for including an indoor ski facility within the Community Sports Village concept had come from the leisure experts advising the Council. This type of facility would be considered with a range of other options as part of the consultation process on the Exeter Live Better and Move More Draft Built Facilities, Playing Fields, Pitches, Play Areas, Parks and Opens Spaces Report. If there proved to be no appetite for this type of facility then this would be reported back to Council in July.

*Councillor Musgrave asked a supplementary question asking whether the Council would consider building a virtual pool rather than the one planned for the St Sidwell's Point Leisure Centre?*

The Leader responded in the negative.

*Question - How confident are the Council that their equalities impact statements meet the full requirements of the 2010 Act?*

The Leader responded that he was confident that the information made available to Members, including the Equality Impact Assessment had ensured that Council had considered and met the Public Sector Equality Duty set out in the 2010 Act.

*Councillor Musgrave asked a supplementary question stating that he was not confident and asked what advice had the Council taken before making the proposal for a virtual ski slope in respect of the Equality Impact Assessment?*

The Leader stated that officers would have carried out due diligence in their investigations.

Question - *It was suggested at Executive that repairs to Riverside (now over £5 million) cannot proceed without the sale of Clifton Hill. Isn't it true that without the bottomless pit that is the new leisure centre, both the Riverside and Clifton Hill would have been repaired and fully re-opened months ago?*

The Leader said that this was not correct.

#### Questions from Councillor Prowse

Question - *Who are we to hold to account for the failure not to recognise that equality impact assessment would be required to dispose of the land on which is sited the Ski Club who for 30 years has offered and promoted skiing facilities to a disabled. (The Adaptive Ski Club)?*

The Leader confirmed that there was no legal requirement to have an Equality Impact Assessment. The Public Sector Equality Duty simply required public authorities to consciously think about the need to do the things set out in the general equality duty as an integral part of the decision-making process. The EQIA recognises that the impact of a closure of the Ski slope would be high on those people with disabilities who use the ski slope. However, there were possible mitigating actions including the investment in a Community Sports village, which would reduce that negative impact since any enhanced facility would be accessible to all.

*Councillor Prowse asked a supplementary question stating that, as no equality impact assessment on the proposed sale of the Clifton Hill site had been available at the Place Scrutiny Committee on 31 January, had any Member sought advice in respect of the impact of a sale on the adaptive ski facilities prior to the impact assessment being presented to Executive on 12 February?*

The Leader responded that some Members had visited the Ski Club prior to the Executive meeting and confirmed that the impact assessment had been available for Members at Executive.

Question - *Does the Leader believe that the impact assessment prepared after the Place Committee meeting of 31<sup>st</sup> January and presented to the Executive on the 12<sup>th</sup> February was accurate, and more importantly comprehensive given the lack of time available to prepare it?*

The Leader stated that compliance with the Public Sector Equality Duty required authorities when exercising their functions, to consciously think about the need to:

- a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;
- b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;
- c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

There was no legal requirement to have an Equality Impact Assessment. The Public Sector Equality Duty simply requires public authorities to consciously think about the need to do the things set out in the general equality duty as an integral part of the decision-making process. He said that he believed that the Impact Assessment was both accurate and comprehensive and that it focused Member's attention to the issues they needed to take into account when making a decision to sell the site.

The Leader reiterated the recommendation from the Executive and their due diligence in making a recommendation to Council to sell the whole Clifton Hill site for the Council. It was important to carry out necessary repairs to the Council's existing built leisure facilities, including the much valued Riverside Leisure Centre. They were committed to achieve the best value for the site, as well as returning the open green space there to the community. He referred to the supplementary advice given by the City Surveyor which offered additional background to the sale of the site. Councillor Sutton seconded the recommendation.

Councillor Musgrave proposed an amendment to the recommendation in respect of 2.1(a) which inserted the words "with the exception of land currently occupied by the Exeter Ski Slope" after the wording to sell the Clifton Hill site. This was seconded by Councillor Mitchell.

Councillor Musgrave referred to the much valued facilities of the ski club and the Adapted Ski club, and particularly to the users of the latter whose alternative would be to travel to Gloucester. He had been disappointed in the proposal for a virtual ski facility which was an inappropriate replacement and did not fulfill the City Council's claim to make people more active. He considered that the sale of the site could go ahead without the inclusion of the Ski slope and hoped that Members would not allow the sale to proceed in order to prevent the loss of this valuable asset for the city.

In supporting the amendment, a Member also commented on the potential loss of a leisure facility and the Council's goal of encouraging greater activity by the citizens of Exeter. He also stated that the sale of the ski slope would only mean the reduction of 8% of the land mass which equated to only 100 houses. A Member queried the late availability of the Equalities Impact Assessment and expressed concern that there were very few successful virtual ski simulators in the country due to the high cost to the user, the lack of instructors and difficulties in obtaining the necessary insurance.

Councillor Mitchell in seconding the amendment referred to the excellent work of the Adapted Ski Club to its less able bodied members and that a virtual ski facility would impact detrimentally on their health and wellbeing. He referred to the improved pool facilities at the St Sidwell's Point Leisure Centre which may inspire future champions, and felt that both ski clubs could offer the same opportunity.

Those Members not supporting this amendment, and in support of the original recommendation, commended the campaigns of the ski club and adapted ski club members to preserve these facilities. Members made many heartfelt speeches and spoke of the difficult decisions now being faced by the Council to address the reality of austerity, the ongoing challenging financial situation and the need to balance the many needs of the city. A Member also spoke of his realisation that a virtual ski facility would be a poor substitute, but was thankful that as a result of Members' deliberations that efforts would be made to continue a dialogue between both ski clubs and the City Council, to identify alternative provision. There were difficult decisions to be made but there was an opportunity to realise this asset for the majority of the citizens of Exeter in order to provide much needed housing and to invest in the existing sports leisure facilities in the city. A Member referred to the ski clubs' eloquent case to remain on the site and, in referring to future consultation for a relocation, particularly for the Adapted Ski Club, asked for engagement with the School for the Deaf, the Ellen Tinkham School, local schools and the University of Exeter to ensure that the process was as transparent and comprehensive as possible.

A Member had been impressed by the campaign run by the ski clubs in highlighting the value offered by these amenities and of her own and family's personal experiences at the ski club. She stated that, despite the painful decision being proposed, she would take some comfort that every effort would be made to relocate the ski slope. Members asked if some dry storage space could be offered to the ski clubs to enable them to keep their equipment. Support was given to the recommendation in the report, with the proviso that the open green space would be saved. Members welcomed the intention that the open space would remain in the ownership of the City Council.

Councillor Musgrave made a number of closing remarks, referring to the petition to save the ski slope and to the great disappointment that would be felt by campaigners and the local community should a decision to close be made.

In accordance with Standing Order 27(1), a named vote on the amendment to the recommendation was called for, and the voting recorded as follows:-

Voting Against:

Councillors Begley, Bialyk, Branston, Edwards, Foale, Hannan, Harvey, Lamb, The Deputy Lord Mayor, Morse, Owen, Packham, Pattison, Pearson, Sheldon, Sills, Sutton, Vizard N, Vizard M, Wardle, Warwick, Wood and Wright.

(23 Members)

Voting For:

Henson, D, Mrs Henson, Holland, Leadbetter, Mitchell, Musgrave, Pierce, Prowse and Thompson

(9 Members)

Absent:-

The Lord Mayor  
Councillors Denham, Foggin, Gottschalk, Keen, Newby and Robson

(7 Members)

The amendment was put to the vote and LOST.

Councillor Mitchell proposed a second amendment to the recommendation in respect of 2.1(a) and the insertion of the following: - "ensure the parcel of land to the rear of the existing Clifton Hill Sports Centre building and car park, to the right of the access road as you enter the site, be retained in its entirety. This will include the open green space and tree lined boundaries with Portland Street, Gladstone Road and the rear of the Ski slope adjacent to Polsloe Road". This was seconded by Councillor Musgrave.

Councillor Mitchell wished to offer a constructive way forward and to ensure that the green space would not be surrounded by development on all of its boundaries which would negate the importance and usefulness of the green space. Although he had been opposed to the closure of the Clifton Hill Sports Centre he did not want this amendment to effect any future development on the site. He pointed out the following:-

- the space was completely different to the organised space of Belmont Park;
- the green open space represented a quiet area in an otherwise built up location and was used by many in the community;
- open spaces were vital for the physical and mental wellbeing of the community;
- to help protect wildlife and biodiversity, and
- was an important wildlife corridor

The Leader replied and considered that the area of green space had already been agreed and its protection was well documented in a number of recent discussions, most recently at the Executive. Councillor Musgrave spoke in support of the amendment and stated that Councillor Mitchell's amendment was not just about the 10% open space that had been agreed, but was about the boundary surrounding this area and the protection of existing wildlife. Members opposing the amendment also stated that the protection of the green space had already been assured. A Member suggested engagement with the local community as part of future negotiations with any potential developer to ensure the future protection of this valuable green space.

In accordance with Standing Order 27(1), a named vote on the second amendment to the recommendation was called for, and the voting recorded as follows:-

Voting Against:-

Councillors Begley, Bialyk, Branston, Edwards, Foale, Hannan, Harvey, Lamb, The Deputy Lord Mayor, Morse, Owen, Packham, Pattison, Pearson, Sheldon, Sills, Sutton, Vizard N, Vizard M, Wardle, Warwick, Wood and Wright.

(23 Members)

Voting For:-

Henson, D, Mrs Henson, Holland, Leadbetter, Mitchell, Musgrave, Pierce, Prowse and Thompson

(9 Members)

Absent:-

The Lord Mayor  
Councillors Denham, Foggin, Gottschalk, Keen, Newby and Robson

(7 Members)

The amendment was put to the vote and LOST.

Councillor Musgrave proposed a further amendment to the recommendation in respect of 2.1(a) by the insertion of the following words "on condition that, after the council has covered the cost of further ground investigation works, costs associated with terminating existing leases and other unforeseen costs, the net proceeds the council receives is not less than the predicted low-end estimate of £8.5million. Should the predicted capital receipt drop below this figure, the matter will return to Full Council for debate and an all Member vote on how to proceed". This to be inserted after the current wording "best value capital receipt" This was seconded by Councillor Mitchell.

Councillor Musgrave appreciated that the realisation of best value for the site was important and he wished to ensure that the matter would be brought back to Full Council for debate, should the anticipated low end estimate of £8.5 million not be achieved.

The Leader spoke against the amendment and said that if the land was sold onto a developer the costs of the termination of the lease agreements by the site's tenants would be the responsibility of any new owner.

Following a number of requests from the Deputy Lord Mayor and in accordance with Standing Order No 23 (3), the meeting was adjourned at 8.58 pm for seven minutes because of disturbance from a member of the public. The individual in question left the building.

On resumption of the meeting, Councillor Musgrave sought support for his amendment.

In accordance with Standing Order 27(1), a named vote on the amendment to the recommendation was called for, and the voting recorded as follows:-

Voting Against:-

Councillors Begley, Bialyk, Branston, Edwards, Foale, Hannan, Harvey, Lamb, The Deputy Lord Mayor, Morse, Owen, Packham, Pattison, Pearson, Sheldon, Sills, Sutton, Vizard N, Vizard M, Wardle, Warwick, Wood and Wright.

(23 Members)

Voting For:-

Mrs Henson, Holland, Leadbetter, Mitchell, Musgrave, Pierce, Prowse and Thompson

(8 Members)

Abstention

Henson, D.

(1 Member)

Absent:-

The Lord Mayor  
Councillors Denham, Foggin, Gottschalk, Keen, Newby and Robson.

(7 Members)

The amendment was put to the vote and LOST.

Members debated the recommendation of Executive

In supporting the original recommendation, a Member thanked the local residents for their commitment to the Save the Green Space Campaign. He thanked Members for their support to protecting the green space at Clifton Hill but

emphasised the importance of a balanced approach in the consideration of the future of the site which would enable investment elsewhere in the city's sports and leisure facilities including the renovation of the Riverside Leisure Centre, for the benefit of the residents west of the River Exe as well as the wider city. The Member appreciated the disappointment of the staff and users of the ski clubs, but welcomed the opportunity to work with them to ensure the future provision of a ski slope facility in the City.

A Member also spoke of the difficult decisions being taken, but she welcomed the investment in the Riverside Leisure Centre to re-establish this much valued facility, particularly for residents west of the River Exe. She thanked Members and officers for their efforts in extremely difficult financial circumstances, and for the opportunity to enable investment in much needed homes. She also commented on the long term sustainability of the Built Facilities Strategy, which would secure valuable leisure facilities for Exeter citizens. She believed that this was a responsible strategic way forward for the City. She commended the work and commitment by the Newtown and St Leonards' ward councillors to their residents.

The Portfolio Holder for Health and Wellbeing, Sport and Leisure also referred to the benefits for residents of west of the River Exe in ensuring the continued operation of the Riverside and committed to work with the local Members and the local community around Clifton Hill. He referred to the forthcoming consultation on the Built Facilities Strategy and to plans at the Exeter Arena site to develop a community sports village. He noted the many comments about the virtual ski facility and following on from a meeting between the Director and the ski club he undertook to ensure that engagement would continue. The Council would continue to work with the ski club who had the legal right to remain under the current lease arrangements to ensure the provision of a ski facility in the future.

The Leader also thanked Members for their professional conduct in dealing with this difficult matter, and he thanked the ski club campaigners for their efforts and invited them to continue to engage in further discussion.

In accordance with Standing order 27(1), a named vote on the recommendation was called for, and the voting recorded as follows:

Voting for:-

Councillors Begley, Bialyk, Branston, Edwards, Foale, Hannan, Harvey, Lamb, The Deputy Lord Mayor, Morse, Owen, Packham, Pattison, Pearson, Sheldon, Sills, Sutton, Vizard N, Vizard M, Wardle, Warwick, Wood and Wright.

(23 Members)

Voting against:-

Henson, D, Mrs Henson, Holland, Leadbetter, Mitchell, Musgrave, Pierce, Prowse and Thompson

(9 Members)

Absent:-

The Lord Mayor  
Councillors Denham, Foggin, Gottschalk, Keen, Newby and Robson

(7 Members)

The Resolution was CARRIED.

In respect of **Minute No. 23(Major Grants Minutes 21 January 2019)**, the Leader, responding to a Member, advised that good progress was being made with discussions with both the Exeter BMX Racing Club and the Exeter Cycle Speedway Club on their future operation and the potential asset transfer and that ward Councillors would be kept informed.

**RESOLVED** that the minutes of Executive held on 12 February 2019 be received and, where appropriate, adopted.

16 **EXECUTIVE - 14 FEBRUARY 2019 (ADJOURNED FROM 12 FEBRUARY 2019)**

The minutes of the adjourned Executive of 14 February 2019 were presented by the Leader, Councillor Edwards, and taken as read.

In respect of **Minute No. 26 (Annual Pay Policy Statement)**, the Leader moved and the Deputy Leader seconded the recommendations and they were carried.

In respect of **Minute No. 28 (Exeter City Living Business Plan)** the Leader moved and the Deputy Leader seconded the recommendations and they were carried.

**RESOLVED** that the minutes of Executive held on 14 February 2019 be received and, where appropriate, adopted.

17 **NOTICE OF MOTION BY COUNCILLOR MUSGRAVE UNDER STANDING ORDER NO. 6**

Councillor Musgrave, seconded by Councillor Mitchell, moved a Motion in the following terms:-

Climate Emergency

Full Council notes:-

1. The IPCC's Special Report on Global Warming of 1.5°C, published last November, describes the enormous harm that a 2°C rise is likely to cause compared to a 1.5°C rise but that limiting warming to 1.5°C may still be possible with ambitious action from national and sub-national authorities, civil society, the private sector, indigenous peoples and local communities.
2. City Councils in the UK and around the world are responding by declaring a 'Climate Emergency' and committing resources to address this emergency.
3. Exeter City Council has previously published a Climate Change strategy and action plan. This plan from 2008-2018 sought to address emissions related to homes, businesses, new developments, transport and waste but many of the targets set in this strategy were not met.

4. There is a partnership between Exeter City Council and Exeter City Futures which seeks to bring together local government, the private sector and communities to jointly address carbon emissions, particularly related to transport and energy.

Full Council believes that:-

1. Cities are uniquely placed to lead the world in reducing carbon emissions, as they are in many ways easier to decarbonise than rural areas – for example, because of their capacity for heat networks and mass transit;
2. Strategies and action plans to date, delivered by Exeter City Council acting alone, or in partnership with other bodies have lacked the necessary ambition to adequately contribute to prevent an overshoot of the Paris Agreement's 1.5°C warming limit before 2050;
3. There are extensive expertise and commitment across Exeter to tackle our climate emergency and working partnerships between local agencies, experts, communities, activists and residents can bring about profound change;
4. Bold climate action can deliver economic benefits in terms of new jobs, economic savings and market opportunities, as well as improved well-being and quality of life for Exeter residents through for example lower fuel bills, reduced air pollution and healthier more active lifestyles.

Full Council agrees to:-

1. Declare a 'Climate Emergency';
2. Pledge to make the city of Exeter carbon neutral by 2030 or sooner, taking into account both production and consumption emissions;
3. Call on Westminster to provide the powers and resources to make the 2030 target possible;
4. Continue to work with partners across the city and region, including Devon County Council, to deliver this new goal through all relevant strategies and plans;
5. Work with other cities regionally, nationally and internationally that have declared a similar climate emergency to determine and implement best practice methods to achieve carbon neutrality by 2030 or sooner;
6. Report to Full Council within six months with a climate emergency strategy, and clear action plan with budget.
7. Review progress on the action plan annually through the Council's scrutiny process.

Councillor Musgrave referred to the urgent need for the Council to act pointing out that 40 other authorities had already declared Climate Emergencies. Whilst the City Council had a good record in some areas of green action he believed that not enough was being done and that a goal of becoming carbon neutral by 2030 was paramount.

Councillor Bialyk moved and Councillor Sutton seconded, the following amendment

Delete in line 2 of Full Council notes "by declaring a Climate Emergency"

Delete all paragraphs 1 to 4 in "Full Council believes that"

Delete all paragraphs 1 to 7 in "Full Council agrees to"

Insert the following:-

Full Council recognises:-

1. The scale and urgency of the global challenge from climate change following the IPPC report published in October 2018. We accept that Cities, like Exeter, have a duty to act quickly, collectively and concertedly to avoid the worst of the predicted outcomes.
2. Exeter has been playing a role in rising to the critical climate change challenge for some time. Exeter City Council is strongly committed to renewable energy and to playing our part in pushing the boundaries of what local authorities can do to deliver a low carbon future. Over the past decade we have pioneered Passivhaus standards in the UK, deployed renewable generation across our public sites and delivered large-scale district heating networks. On our own estate we have reduced energy consumption by 37% and are on track to deliver an energy-neutral council by 2022.
3. The choices we now make about the growth of Exeter are incredibly important. Decisions we make today will shape the way we live and our environmental impact for decades to come. Existing energy consumption costs our residents and businesses over £900m each year which is a significant cost to many families and a particular burden to those in fuel poverty. The Council wants to ensure that we minimise our environmental impact while creating a sustainable basis for future development.
4. Our city already has a world-class reputation in climate and environmental research. The Met Office and the University of Exeter inform the international response to climate change every day. Within our own Local Industrial Strategy we set out the ambition to be the global leader for addressing the challenges of climate change and urbanisation, and the world-leading location for applied environmental science, health and data analytics.
5. By declaring commitment to make Exeter Carbon-Neutral by 2030, our City can make a vital contribution to our planet and all its people. Such an ambition is aligned to our vision and could be transformative for our city.
6. However, whilst it is essential to position Exeter as an integral part of the solution in fighting climate change, the lack of government support for this agenda and their back-tracking on climate change limits what can be achieved. The roadmap to energy independence, published in 2017, outlines what can be achieved in our region, but without alignment of spending and policy environments we will not be able to affect the level of change required. Only with a coordinated approach and action at the local, regional, national and global levels, can we truly begin to address the challenge of carbon emissions and energy use within Cities.
7. We must collaborate across the region to find ways to address the challenges of climate change; through decisive implementation of new policies and by embracing innovations in positive-energy buildings, smart grids, low-emission vehicles, battery technology and many others. Decisions that every resident, business and other organisation make can contribute towards this ambition.

8. Through the Low Carbon Task Force and Exeter City Futures we are working collaboratively with partners such as Devon County Council, Exeter College, the University of Exeter, Global City Futures and the Royal Devon and Exeter NHS Trust to build programmes of innovation and investment focussed on outcomes that link closely to the UN sustainable development goals; focusing on better homes, clean air, renewable energy and improved transport systems.
9. Through Exeter City Futures, our Programme Director Liz O'Driscoll is building strong and supportive networks with other Cities such as Cambridge, Oxford, Bristol, Peterborough; regularly attending sessions with their smart city programme leads to share learning and best-practice on our respective journeys towards better cities.
10. This Council believes that, with the right partnerships in place, Exeter has the opportunity to show leadership among cities by adopting the game-changing ambition of becoming a carbon neutral city by 2030.

Councillor Bialyk referred to the many Council energy saving initiatives in recent years and that Exeter was on track to deliver an energy-neutral council by 2022. Exeter was already one of the leading authorities in the country in reducing CO2 emissions and the introduction of electric vehicles had dramatically reduced Exeter City Council's vehicle fleet carbon footprint. Over the past decade the Council has pioneered passivhaus standards in the UK for new social housing and was building the UK's first passivhaus Leisure Centre, as well as the UK's first passivhaus Care Home. It was helping to set up district heating networks at Skypark and Monkerton.

In 2016, the Council had won the Local Government Chronicle's Environment Award in recognition of the delivery of a programme of energy efficiency and solar projects. It had recently adopted the Air Quality Action Plan 2019-2024, highlighting measures to further improve air quality which aligned with the Council's key strategic priorities of tackling congestion and accessibility, promoting active and healthy lifestyles and building great neighbourhoods. The city was also working with Exeter City Futures in collaboration with Devon County Council, Exeter College, the University of Exeter, Global City Futures and the Royal Devon and Exeter NHS Trust to build programmes of innovation and investment focussed on creating better homes, cleaner air, renewable energy and improved transport systems.

Councillor Musgrave raised a point of order, in that he felt that the amendment contravened Standing Order 10(6) (e) as, in his opinion, it negated the original motion. On advice from the Monitoring Officer, the Deputy Lord Mayor overruled this point of order.

The amendment was voted on and carried. The substantive motion was voted on and carried.

18 **QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER STANDING ORDER NO 8.**

In accordance with Standing Order No.8, Councillor Thompson put the following questions to the Leader.

*Question - Recent Exeter City Council Planning Applications on City Council owned land have not met the Councils own planning policy of providing 35% social housing but with approximately 2500 on the City Council housing waiting list is it fair for the*

*Council to develop through the Councils own private development company properties for sale on the open market when this land in Council ownership presents an opportunity for the Council to build the much needed Council housing?*

The Leader responded that the Council agreed to establish a Development Company to increase the amount of housing of different tenures available to local residents as well as make a profit for the Council to counter the reduction in funding from the Government. The provision of affordable housing is always subject to an assessment of viability of the Scheme. For the application for Hamlin Gardens, the viability assessment which was corroborated by independent advisors confirmed that 35% Affordable Housing was not viable and indeed, this had already been identified in the Business Case for the Exeter Living which was approved by Council in 2018.

*Councillor Thompson asked a supplementary question seeking an explanation on how the 2,500 Council waiting list would be addressed.*

The Leader referred to the Council's policy commitment to provide homes for people, being the only Council in Devon to have built Council houses in recent years. He stated that those houses built by the Council were of passivhaus standard. He also said that one third of all housing built was social housing or affordable rent. He was proud of the Council's track record

*Question - Is the City Council selling off assets of Council owned land for private housing in order to generate Community Infrastructure Levy, of which a significant sum will be contributed to the Bus Station redevelopment, whereas building Council properties for rent to Council tenants on Council land would be exempt from CIL?*

The Leader responded that No, the decision to sell Council owned assets is to maximise revenue to the Council, in the light of the financial challenges faced by the Council through on-going central Government funding cuts.

The Council is developing an ambitious programme for the development of Social Housing properties as a response to the lifting of the borrowing cap for the Housing Revenue Account, which will be presented to Members in due course.

In accordance with Standing Order No.8, Councillor Musgrave put the following questions to the Leader.

*Question - WestExe residents have noticed that the pool at Riverside appears to be filled in, can the Council explain this?*

The Leader responded that this is part of the overall works to re- open the Swimming Pool. As stated in the report (Para 8.2.4) we have identified significant structural faults to the block and beam flooring and surround of the pool. Contractors have been instructed to prepare the pool for replacement using existing funding. The further funding requested will allow this and the roof replacement work to be completed.

*Question - The costs of repairing and fully re-opening Riverside are escalating as the months roll by, what confidence can the people of Exeter have Riverside will ever fully reopen?*

The Leader responded that Exeter Live Better and Move More Draft Built Facilities, Playing Fields, Pitches, Play Areas, Parks and Opens Spaces Report (January 2019) says (page 12) " This community swimming pool and leisure centre facility

*needs to be maintained to provide access on this side of the River. A rolling programme of refurbishment needs to be in place with a long term building replacement plan to ensure sustainability”.*

With the works completed and currently underway, the additional funding requested will enable the full refurbishment and re-opening of the pool.

*Councillor Musgrave asked a supplementary question, asking whether in the light of the excessive delay, the Council was letting the residents and voters of West Exe down.*

The Leader said no.

(The meeting commenced at 7.03 pm and closed at 10.05 pm)

Chair

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## PLANNING COMMITTEE

Monday 18 March 2019

### Present:-

Councillor Sutton (Chair)  
Councillors Lyons, Bialyk, Branston, Edwards, Foale, Harvey, Mrs Henson, Morse, Prowse, Sheldon and Vizard M

### Apologies

Councillor Thompson

### Also Present

Service Lead City Development, Principal Project Manager (Development) (MH) and Democratic Services Officer

15

### MINUTES

The minutes of the meeting held on 11 February 2019 were taken as read, approved and signed by the Chair as correct.

16

### DECLARATIONS OF INTEREST

No declarations of interest were made by Members.

17

### PLANNING APPLICATION NO. 19/0055/VOC - SANDY PARK LODGE, OLD RYDON LANE

The Principal Project Manager (Development) (MH) presented the application for Variation of Condition no. 3 of Planning Application Reference Number: 17/0665/OUT granted planning permission on 26/06/2018 to remove requirement for one-way system on Old Rydon Lane to be implemented/completed prior to implementation of permission.

Councillor Newby, having given notice under Standing Order No. 44, spoke on the item. He raised the following points:-

- local residents are concerned about access onto the site by heavy, eight wheeler vehicles during the construction stage and believe that, with satellite navigation, it is likely that many lorries will be directed down the full length of Old Rydon Lane rather than approaching along Clyst Road. Such problems had occurred during the construction phase of houses on the Bricknells site; and
- request a change to condition 12 to ensure that all vehicles approach the hotel site via the A379, along Clyst Road and use the emergency vehicle entrance into Sandy Park. This route should also be clearly signposted at both ends of Old Rydon Lane - at the west end on Newcourt Way and at the Clyst Road end.

Councillor Leadbetter, having given notice under Standing Order No. 44, spoke on the item. He raised the following points:-

- support comments of Councillor Newby; and
- local residents do not wish to see a delay in the construction of the hotel development but seek an assurance that a Traffic Regulation Order (TRO) will be implemented to prevent heavy vehicles using Old Rydon Lane and a guarantee that, until the TRO is implemented, all access will be via Clyst Road and the emergency vehicle entrance leading to Sandy Park.

Mr Bishop spoke against the application. He raised the following points:-

- during contractual discussions with hotel operators, Kensington Taylor were aware the condition for a One-Way Traffic Regulation Order (TRO) since June 2018. This variation was submitted the day after the Exeter Highways and Traffic Orders Committee approved the TRO. The applicant had assured residents at two separate meetings that if the TRO was approved construction would not go ahead until the TRO was implemented;
- Devon County Council Highways, Exeter Cycling Campaign and 87 other people objected to this Variation. Highways stated that it's at odds with the safety of Old Rydon Lane and the plan is to have the TRO Implemented within 15 weeks of this meeting. Signing a Construction Contract, producing a Construction Plan and completing all other Pre-Commencement conditions will no doubt take that time.
- approval is recommended with a managed Construction Plan that could allow building work to start. However, the planning authority have a poor track record of enforcing Construction Plans in this area. Planning Officers told residents who complained about non-adherence to Construction Plans that they cannot enforce them. Bricknalls, Persimmon, Heritage Homes, IKEA and the Sandy Park Rugby ground extension are examples of this. The building of the Sandy Park training pitch used the safety access road leading into Old Rydon Lane for earth movement lorries despite there being a Construction Plan stating the road should not be used;
- if the signing of the hotel contract is truly at risk then construction vehicles could use the safety access road via the A379 traffic lights and dual carriage way as a temporary solution thus completely avoiding Old Rydon Lane until the TRO is implemented. This was not been mentioned by Kensington Taylor;
- the email from Kensington Taylor to planning officers and the applicant sums up what safety means to this Developer. The £25 million pound investment should not be quoted against a TRO that is safety based. The objectors are baffled as to how the planning department can consider approval and why any contract with Marriott is at risk when clear implementation dates have been issued by Highways and temporary solutions are available; and
- this Variation should be rejected.

Mr Rowe spoke in support of the application. He raised the following points:-

- no construction traffic will enter the site other than via Clyst Road and through the Sandy Park emergency exit/entrance;
- as well as designing the revised traffic system and paying for the order, it is yet to be implemented by the County Council; and
- the Rugby Club will work with the Councils and the residents as it also does not want heavy traffic using Old Rydon Lane.

He responded as follows to Members' queries:-

- the County Council have not reached the advertising stage although the Council was paid about six to eight weeks previously;
- the tendering process includes a requirement for the chosen contractors to access the site via the A369 and Clyst Road and it is not thought that satellite navigation will lead to traffic through Old Rydon Lane.

The recommendation was for approval, subject to the conditions as set out in the report.

In order to ensure that construction vehicles access the site via the A379 and Clyst Road, as confirmed by the Rugby Club, Members supported the proposal to amend condition 12 by adding after "and traffic routing" in the 6<sup>th</sup> line the words "which shall access the site via the A379 and through the Sandy Park stadium emergency access road and leave the site via Old Rydon Lane in an easterly direction to Clyst Road and on to the Sandygate roundabout".

Members expressed their disappointment that there had been a delay in the implementation of the TRO since its agreement by the Exeter Highways and Traffic Order Committee on 14 January 2019 and that the County Council were not represented at this meeting.

**RESOLVED** that planning permission for the application for Variation of Condition no. 3 of Planning Application Reference Number: 17/0665/OUT granted planning permission on 26/06/2018 to remove requirement for one-way system on Old Rydon Lane to be implemented/completed prior to implementation of permission be approved, subject to the following conditions:-

- 1) Application for the approval of the reserved matters shall be made to the Local Planning Authority before the expiration of three years from the date of 26<sup>th</sup> June 2018 and the development hereby permitted must be begun not later than two years from the final approval of the last of the reserved matters to be approved.  
**Reason:** To comply with Section 92(2) of the Town and Country Planning Act 1990 (as amended).
- 2) The development hereby permitted shall not be carried out otherwise than in strict accordance with the submitted details received by the Local Planning Authority on 24<sup>th</sup> April, 11<sup>th</sup> July and 8<sup>th</sup> September 2017 in respect of planning application ref no. 17/0665/OUT (including dwg. nos. 1632 L01.04 Rev B, SPH-KT-L01.03-D, SPH-KT-L01.02-D, SPH-KT-L02.01-A, SPH-KT-L03.01-A and 1632L03.02 A) as modified by other conditions of this consent.  
**Reason:** In order to ensure compliance with the approved drawings.
- 3) **Pre-commencement condition:** The development hereby approved (planning application no. 19/0055/VOC) shall not be implemented until a Traffic Regulation Order (TRO) in respect of the introduction of a one-way system (east bound only) along a stretch of Old Rydon Lane between the railway bridge and the application site has been approved by Devon County Council as the relevant Highway Authority.  
**Reason for pre-commencement condition:** To ensure that traffic associated with the servicing of the hotel, and associated use of staff parking spaces provided directly on the hotel site, is capable of being managed to protect the capacity of the highway network and the safety of

pedestrian and cycle users of Old Rydon Lane in the vicinity of the site.

- 4) Unless otherwise agreed in writing by the Local Planning Authority the building hereby approved shall achieve a BREEAM 'excellent' standard as a minimum, and shall achieve 'zero carbon' if commenced on or after 1st January 2019. Prior to commencement of development of such a building the developer shall submit to the Local Planning Authority a BREEAM design stage assessment report to be written by a licensed BREEAM assessor which shall set out the BREEAM score expected to be achieved by the building and the equivalent BREEAM standard to which the score relates. Where this does not meet the BREEAM minimum standard required by this consent the developer shall provide prior to the commencement of development of the building details of what changes will be made to the building to achieve the minimum standard, for the approval of the Local Planning Authority to be given in writing. The building must be completed fully in accordance with any approval given. A BREEAM post-completion report of the building is to be carried out by a licensed BREEAM assessor within three months of substantial completion of the building and shall set out the BREEAM score achieved by the building and the equivalent BREEAM standard to which such score relates.  
**Reason:** To ensure that the proposal complies with Policy CP15 of Council's Adopted Core Strategy and in the interests of delivering sustainable development. The design stage assessment must be completed prior to commencement of development because the findings may influence the design for all stages of construction.
- 5) **Pre-commencement condition:** Prior to the commencement of the development hereby permitted, a detailed surface water management plan shall be submitted for written approval to the planning authority (who shall consult with Highways England on behalf of the Secretary of State for Transport). Surface water management shall be implemented in line with the approved plan and maintained as such thereafter.  
**Reason for pre-commencement condition:** To protect the integrity of the adjacent M5 motorway embankment and drainage system.
- 6) **Pre-commencement condition:** Prior to the commencement of the development hereby permitted, a detailed landscaping plan and planting schedule for the treatment of the M5 motorway boundary shall be submitted for written approval to the planning authority (who shall consult with Highways England on behalf of the Secretary of State for Transport). Planting shall be undertaken in accordance with the approved schedule and maintained as such thereafter.  
**Reason for pre-commencement condition:** To protect the integrity of the adjacent M5 motorway soft estate.
- 7) Prior to the development hereby permitted being brought into use, a revised travel plan for the whole of the Sandy Park site, incorporating the hotel, shall be submitted for written approval to the planning authority (who shall consult with Highways England on behalf of the Secretary of State for Transport). The travel plan measures shall be implemented in accordance with the agreed plan.  
**Reason:** In order that the development promotes public transport, walking and cycling, and limits the reliance on the private car.
- 8) Prior to the development hereby permitted being brought into use, a revised Match Day Access Strategy shall be submitted for written approval to the

planning authority (who shall consult with Highways England on behalf of the Secretary of State for Transport). Thereafter the hotel shall only be used and operated in accordance with the approved Match Day Access Strategy.

**Reason:** In the interests of highway safety, the efficient operation of the local and strategic road networks, and to safeguard the amenities of neighbouring residents.

- 9) Samples of the materials it is intended to use externally in the construction of the development shall be submitted to the Local Planning Authority. No external finishing material shall be used until the Local Planning Authority has confirmed in writing that its use is acceptable. Thereafter the materials used in the construction of the development shall correspond with the approved samples in all respects.  
**Reason:** To ensure that the materials conform with the visual amenity requirements of the area.
- 10) **Pre-commencement condition:** A detailed scheme for landscaping, including the planting of trees and/or shrubs, the use of surface materials and boundary screen walls and fences shall be submitted to the Local Planning Authority and no development shall take place until the Local Planning Authority have approved a scheme; such scheme shall specify materials, species, tree and plant sizes, numbers and planting densities, and any earthworks required together with the timing of the implementation of the scheme. The landscaping shall thereafter be implemented in accordance with the approved scheme in accordance with the agreed programme.  
**Reason for pre-commencement condition:** To safeguard the rights of control by the Local Planning Authority in these respects and in the interests of amenity.
- 11) In the event of failure of any trees or shrubs, planted in accordance with any scheme approved by the Local Planning Authority, to become established and to prosper for a period of five years from the date of the completion of implementation of that scheme, such trees or shrubs shall be replaced with such live specimens of such species of such size and in such number as may be approved by the Local Planning Authority.  
**Reason:** To safeguard the rights of control by the Local Planning Authority in these respects and in the interests of amenity.
- 12) **Pre-commencement condition:** A Construction Environmental Management Plan (CEMP) shall be submitted to and agreed in writing by the Local Planning Authority prior to the commencement of development on site and adhered to during the construction period. This should include details of monitoring and mitigation measures to control the environmental impact of the development during the construction and demolition phases, including site traffic and traffic routing, to access the site from the A379 through the Sandy Park stadium Car Park and emergency access road and leave the site via Old Rydon Lane in an easterly direction to Clyst Road and on to the M5 Junction 30 roundabout (or other such route as may be agreed in writing by the Local Planning Authority in consultation with Devon County Council as the Highway Authority)", the effects of piling, and emissions of noise and dust. The CEMPs should contain a procedure for handling and investigating complaints as well as provision for regular meetings with appropriate representatives from the Local Authorities during the development works, in order to discuss forthcoming work and its

environmental impact.

**Reason for pre-commencement condition:** In the interest of the environment of the site and surrounding areas. This information is required before development commences to ensure that the impacts of the development works are properly considered and addressed at the earliest possible stage.

- 13) No construction/demolition work shall take place outside the following times: 8am to 6pm (Mondays to Fridays) 8am to 1 pm (Saturdays) nor at any time on Sundays, Bank or Public Holidays.  
**Reason:** In the interests of residential amenity.
- 14) **Pre-commencement condition:** No development related works shall take place within the site until a written scheme of archaeological work has been submitted to and approved in writing by the Local Planning Authority. This scheme shall include on-site work, and off-site work such as the analysis, publication, and archiving of the results, together with a timetable for completion of each element. All works shall be carried out and completed in accordance with the approved scheme, unless otherwise agreed in writing by the Local Planning Authority.  
**Reason for pre-commencement condition:** To ensure the appropriate identification, recording and publication of archaeological and historic remains affected by the development. This information is required before development commences to ensure that historic remains are not damaged during the construction process.
- 15) Noise from mechanical building services plant shall not exceed the limits set in Table 6.5 of the Sandy Park Hotel Noise Impact Assessment report dated April 2017 by WSP Parsons Brinckerhoff.  
**Reason:** In the interests of the residential amenity of the occupants of surrounding properties.
- 16) **Pre-commencement condition:** The applicant shall undertake a noise impact assessment for this application, which shall be submitted and approved in writing prior to commencement of the development. This report shall consider the impact of noise from the development on local receptors and shall include noise from patrons, deliveries, collections and events. If, following the above assessment, the LPA concludes that noise mitigation measures are required, the applicant shall then submit a scheme of works to ensure that the development does not have a significant negative impact on local amenity. These measures shall be agreed in writing by the LPA and shall be implemented prior to and throughout the occupation of the development.  
**Reason for pre-commencement condition:** In the interests of the residential amenity of the occupants of surrounding properties.
- 17) **Pre-commencement condition:** Prior to the commencement of the development hereby approved a Wildlife Plan which demonstrates how the proposed development has been designed to enhance the ecological interest of the site, and how it will be managed in perpetuity to enhance wildlife has been submitted to and approved by the Local Planning Authority. Thereafter the development shall be carried out and managed strictly in accordance with the approved measures and provisions of the Wildlife Plan.

**Reason for pre-commencement condition:** In the interests of protecting and improving existing, and creating new wildlife habitats in the area.

- 18) No building hereby permitted shall be occupied until surface water drainage works have been implemented in accordance with details that have been submitted to and approved in writing by the local planning authority. Before these details are submitted an assessment shall be carried out of the potential for disposing of surface water by means of a sustainable drainage system in accordance with the principles set out in the National Planning Policy Framework, National Planning Policy Guidance and the Department for Environment, Food and Rural Affairs Sustainable Drainage Systems Non-statutory technical standards for sustainable drainage systems, and the results of the assessment provided to the local planning authority. Where a sustainable drainage scheme is to be provided, the submitted details shall:
- i) Provide information about the design storm period and intensity, the method employed to delay and control the surface water discharged from the site and the measures taken to prevent pollution of the receiving groundwater and/or surface waters;
  - ii) Include a timetable for its implementation; and
  - iii) Provide a management and maintenance plan for the lifetime of the development which shall include the arrangements for adoption by any public authority or statutory undertaker and any other arrangements to secure the operation of the scheme throughout its lifetime.

**Reason:** To ensure the satisfactory drainage of the development.

- 19) **Pre-commencement condition:** The development shall not begin until full details of drainage works have been submitted to and approved by the Local Planning Authority in writing.

**Reason for pre-commencement condition:** To ensure the satisfactory drainage of the development.

- 20) No more than a maximum of 40 staff/servicing parking spaces shall be provided on the site of the hotel building itself i.e. on the land on the south of Old Rydon Lane, and these spaces shall only be used by staff/servicing vehicles and not at all by hotel guests or visiting members of the public.

**Reason:** To ensure that highway impacts of the scheme on Old Rydon Lane are limited to staff/servicing related traffic.

- 21) No part of the development hereby approved shall be brought into its intended use until the footpath (of at least 3m in width) and crossing of Old Rydon Lane located adjacent to the frontage of the building, have been provided and maintained in accordance with details that shall have been submitted to, and approved in writing by, the Local Planning Authority and retained for that purpose at all times.

**Reason:** To ensure that adequate facilities are available for the traffic attracted to the site.

- 22) Prior to the construction of any bridge over the public highway, a detailed Approval In Principle for the footbridge shall be submitted and approved in writing by the Local Highway Authority (Devon County Council).

**Reason:** To ensure the integrity of adjacent structures and land.

- 23) No part of development shall commence until a Car Park Management Plan

has been submitted to and agreed in writing by the Local Planning Authority outlining how adequate car parking will be provided for the onsite guests/staff/deliveries/Match Day uses, and be maintained during construction works on site, and once the hotel is open for use.

**Reason:** To ensure that adequate onsite parking provision is provided for all uses.

- 24) No part of the development hereby approved shall be commenced until details (including timeframe for delivery) of the access into the staff car park/delivery area have been submitted to and approved in writing by the Local Planning Authority.

**Reason:** In the interests of permeability and encouragement of the use of sustainable modes of transport.

18 **LIST OF DECISIONS MADE AND WITHDRAWN APPLICATIONS**

The report of the City Development Manager was submitted.

**RESOLVED** that the report be noted.

19 **APPEALS REPORT**

The schedule of appeal decisions and appeals lodged was submitted.

**RESOLVED** that the report be noted.

20 **SITE INSPECTION PARTY**

**RESOLVED** that the next Site Inspection Party will be held on Tuesday 2 April 2019 at 9.30 a.m. The Councillors attending will be Councillors Harvey, Mrs Henson and Edwards. There will also be a site inspection in respect of the Fairpark Almshouse proposal and Bull Meadow for all Committee Members.

(The meeting commenced at 5.30 pm and closed at 6.11 pm)

Chair

## LICENSING COMMITTEE

26 March 2019

### Present:

Councillor Keith Owen (Chair)

Councillors Sheldon, Begley, Branston, Foale, D Henson, Holland, Newby, Pattison, Sills, Warwick and Wright

### Apologies:

Councillors Mitchell

### Also present:

Solicitor, Interim Principal Licensing Officer and Democratic Services Officer (MD)

### 5 **Minutes**

The minutes of the meeting held on 5 February 2019 were taken as read, approved and signed by the Chair as correct.

### 6 **Declarations of Interest**

No declarations of interest were made by Members.

### 7 **Local Government (Access to Information) Act 1985 - Exclusion of Press and Public**

**RESOLVED** that, under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the consideration of the following item on the grounds that it involved the likely disclosure of exempt information as defined in Paragraphs 1 and 2 of Part I, Schedule 12A of the Act.

#### **LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982**

### 8 **Application for Consent to Street Trade**

The Chair introduced the Committee and set out the procedure. The Solicitor set out the Council's policy and the requirements under the Local Government (Miscellaneous Provisions) Act 1982.

The Interim Principal Licensing Officer, presented the report which advised the Committee that the applicant was seeking approval to engage in street trading on Castle Street, using a pedal bike to sell ice cream for a six month period, between May and October. The applicant had supplied photographs of the proposed bicycle, the ice cream box, parasol and the attached basket. The dimensions of the bike would be 1.9m x 1.15m x 0.9m. The applicant had applied to trade between 09.30am and 17.30pm, between Monday and Sunday on Castle Street and a sample menu had been supplied to the Licensing Authority. It was confirmed that no representations had been received and that a battery operated generator would be in operation.

The applicant was attendance and spoke in support of the application, stating that he would be operating the business with his son, who was currently at University but would be running the business during the summer months. They both had a passion for running the business and using locally sourced ice-cream, with an intention to eventually make and sell their own ice-cream. All cups would be eco and compost friendly.

In response to questions from Members, the applicant responded:-

- The applicant's son would be the primary operator of the business, who was currently at University. He would be operating the business initially for six months, around the term times, but may be looking to trade for a longer duration in the future. There currently wasn't much interest in selling ice-cream during the winter months;
- If required, they could trade on for longer in the evenings, depending on how busy the High Street was, however the battery could only last for 6-7 hours;
- They would only be selling ice-cream, in recyclable containers;
- He would be looking into using discounts for re-usable cups;
- His son had undertaken market research for competitors, however there was little competition identified;
- A food hygiene certificate had been applied for and could be issued once a licence had been granted;
- The bike would be driven to the site, along with recycling bins, but the bike itself would be mobile;
- The application was the first time he had applied for a trading licence and the bike dimensions were correct. There would be a slight change to the branding;
- He would be happy to proceed with the applied conditions and the proposed operating times.

The Interim Principal Licensing Officer responded to Member enquires, stating:-

- A street scene check would identify other local competitors in the area;
- The Licensing Authority could address extending hours and days if requested to do so by the applicant.
- Traders could also apply daily for an extension to a licence if required

Following the resolution, the Chair commented that the Licensing Committee would encourage the applicant, if he was minded to apply to extend the operating period and hours, to encourage the promotion of the High Street.

**RESOLVED** that the application be approved with the following conditions:

- a) That all of the conditions contained within Appendix A of the Street Trading Policy dated June 2015 should be included on the consent;
- b) That the consent holder will provide a bin for customer use and that the consent holder will ensure that any rubbish in the vicinity (within 100m of the business), emanating from the business is cleared away at regular intervals;
- c) The use of A boards and flags is prohibited;
- d) The consent holder will not conduct fly posting;
- e) In the event that issues do arise from this consent, then this consent may be revoked by the Environmental Health and Licensing Manager in consultation with the Chair of the Licensing Committee;
- f) That in line with the Council resolution of 24th April 2018; any cutlery, food/ drink containers, and drinking straws used, should not be made from single use plastics.

- g) Any power generator operated by the consent holder shall be approved by the Environmental Health Licensing Manager.

The meeting commenced at 5.30 pm and closed at 6.09 pm

Chair

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## PEOPLE SCRUTINY COMMITTEE

Thursday 7 March 2019

### Present:

Councillor Wardle (Chair)  
Councillors Foale, Holland, Owen, Pattison, Pierce, Robson and Vizard N

### Apologies:

Councillors

### Also present:

Director (BA), Service Lead Housing Needs & Homelessness, Service Lead Housing Assets, Principal Accountant Corporate, Technical Accounting Manager and Democratic Services Officer

### In Attendance:

8

### MINUTES

The minutes of the meeting of People Scrutiny Committee held on 10 January 2019 were taken as read, approved and signed by the Chair as correct.

9

### DECLARATION OF INTERESTS

No declarations of disclosable pecuniary interests were made.

10

### QUESTIONS FROM THE PUBLIC UNDER STANDING ORDER 19

None

11

### QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER STANDING ORDER 20

None.

12

### HRA BUDGET MONITORING TO DECEMBER 2018

The Technical Accounting Manager advised Members of any major differences, by management unit between the approved budget and the outturn forecast for the first nine months of the financial year up to 31 December 2018 in respect of the Housing Revenue Account (HRA) and the Council's new build schemes. An outturn update in respect of the HRA Capital Programme was also incorporated in the report in order to help provide a comprehensive financial update in respect of the Housing Revenue Account.

During this period, the total budget variances indicated that there would be a net deficit of £396,482 in 2018/19. This represented a significant movement of £3.7 million compared to the budgeted deficit of £4.1 million for 2018/19 with, most notably, £3.2 million attributable to a reduction in the revenue contribution required to finance in-year capital expenditure due to the extent of slippage in the programme. Delays with the St Loyes Extra Care scheme and LAINGS refurbishment accounted for a large part of this year's capital slippage. This meant that the HRA was forecast to take out £0.4 million from its working balance, rather than taking £4.1 million out of its working balance at the end of the financial year in order to balance its revenue account.

The current HRA Capital Programme showed a total forecast spend of £7,431,100 compared the £14,871,217 revised programme, a reduction of £7,440,117.

The Service Lead Housing Assets updated Members on progress with the extensive procurement programme and on the Mears contract specifically, the outstanding response repairs in respect of the latter having reduced from 200 in December 2018 to 86 currently. He confirmed that regular meetings were being held at a high level and on site with the Mears Management Team to ensure the continued effective delivery of all contract requirements and that the local Mears team were engaging effectively. He reported a good level of resident satisfaction being reported through the key performance indicators used to help manage the contract. Work was continuing on the procurement process for a new contract and, following a Stakeholder Day held with Members and staff on 28 February 2019, an options appraisal paper was being prepared which would evaluate all potential delivery models and propose the optimum service structure for the Council.

He reported that both the Extra Care Scheme and the Laings refurbishment should be delivered by Autumn 2020 and that it was the intention of continuing with the garden assisted scheme and the procurement of the service for 2019/20 had been completed. He outlined the features of the zero carbon energy project (Zebcat), confirming that EU funding had been secured, since the time of writing the report. Following the Government's decision to remove the HRA debt cap, officers and an advisory group of Members, were developing plans for the HRA's new-build programme including evaluating the potential of all sites with a report back to this Committee in due course.

People Scrutiny Committee noted the report.

13

### **PEOPLE BUDGET MONITORING TO DECEMBER 2018**

The Principal Accountant advised Members of any material differences, by management unit between the approved budget and the outturn forecast for the first nine months of the financial year up to 31 December 2019 in respect of People Services. An outturn update in respect of the People Capital Programme was also incorporated in the report in order to help provide a comprehensive financial update in respect of the People Services budget.

The current forecast suggested that net expenditure would increase from the approved budget by a total of £94,000 after transfers from reserves and revenue contributions to capital. This represented a variation of 2.67% from the revised budget and included a supplementary budget of £580,000.

Members were advised that, with a largely full employment situation in Exeter, it was necessary to utilise temporary and agency staff but that it was important to

balance the cost of this with maintaining services. It was also noted that the Housing Needs team was now at full strength. In response to a Member's question regarding how empty homes were brought back into use, the Director (BA) advised that she understood that a report on the Empty Homes Strategy would be presented by the Environmental Health and Licensing Manager to this Committee.

People Scrutiny Committee noted the report.

14

### **HOMELESSNESS STRATEGY UPDATE**

The Director (BA) introduced the presentation in the context of the Council having received from the Ministry of Housing, Communities and Local Government (MHCLG) funding of £481,600 for 2018/19 and £444,260 for 2019/2020.

The Service Lead, Housing Needs and Homelessness spoke to the presentation advising that the former Exeter and Teignbridge Five Year Joint Homelessness Strategy had been amended to separate action plans as a result of devolved management and independent housing advice structures. The presentation covered the Rough Sleeping Initiative eight work streams of the Night Shelter, Housing First Project, the Tenancy Ready Scheme, shared Housing Projects, resettlement from Hostel, discretionary placements, mental health clinics and a rough Sleeping Co-ordinator. Rough sleeping figures for Exeter and the South West were provided and he referred to additional funding streams for the Rapid Rehousing Pathway Fund including the funding of navigators to support individuals and funding for a Local Lettings Agency scheme with St. Petrocks charity and the Private Rented Access Fund for increasing access to private rented tenancies.

The Complex Lives Co-ordinator detailed the achievements of the Rough Sleepers Initiative referring to case studies. Because of the complexity of needs of many of the individual rough sleepers for whom housing was secured, the success rate was around one or two out of ten who did not revert to rough sleeping. She commended the work of the support workers at the Night Shelter, reporting that it was regrettable that the year two funding did not include funds to continue with an additional hostel resettlement worker at Gabriel House.

The achievements and future plans of the Homelessness Strategy were set out, the revised Strategy to concentrate on delivering a strategy for Exeter and identifying what is needed to reduce homelessness in the city over the next two years, consultation on which would commence in the Spring with statutory partners, providers and Exeter's voluntary sector as well as departments within the Council to ensure that there is support across the city for the future. Members commended the Homelessness Team on the work undertaken and urged officers to look at further ways of publicising this work which would better inform the public.

The Service Lead Housing Needs and Homelessness explained the local connection criteria which were based on MHCLG guidance emphasising that the City Council did not passport homeless people to other areas. Responding to queries, he referred to how the service responded to those presenting themselves as homeless including those from outside the area and it was noted that any potential consultation on the local connection criteria with other partners including the Devon Partnership NHS Trust and Devon County Council was likely to be independent of general consultations regarding the revised Homelessness Strategy.

Details of the Duty to Refer including figures were provided. Briefing of organisations would continue including work with the A&E department to identify ways in which they can make referrals, contacts with Exeter GP's and a roadshow

with Adult Social Care and Children's Social Care. Additional support to manage referrals from the prison was also being planned through dedicated navigator posts.

Members thanked officers for the informative and comprehensive presentation.

(The meeting commenced at 5.30 pm and closed at 7.03 pm)

Chair

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## PLACE SCRUTINY COMMITTEE

Thursday 14 March 2019

### Present:

Councillor Sills (Chair)

Councillors Wood, D Henson, Mitchell, Owen, Prowse, Lyons, Pattison and Robson

### Also present:

Director (DB), Skills Officer, Interim Principal Accountant (SR) and Democratic Services Officer (SLS)

### In Attendance:

Councillor Bialyk

- Portfolio Holder Health and Wellbeing,  
Communities & Sport

Councillor Harvey

- Portfolio Holder Place and Commercialisation

Councillor Sutton

- Portfolio Holder Economy and Culture

14

### MINUTES

The minutes of the meetings of Place Scrutiny Committee held on 17 January and 31 January 2019 were taken as read, approved and signed by the Chair as correct.

15

### DECLARATION OF INTERESTS

No declarations of disclosable pecuniary interest were made.

16

### QUESTIONS FROM THE PUBLIC UNDER STANDING ORDER 19

In accordance with Standing Order 19, three members of the public submitted questions in relation to the transfer of the Legacy Leisure contract arrangement, the draft Exeter Transport Strategy, public toilet consultation, and the status of a best-practice guidance note to accompany the Sustainable Transport Supplementary Planning Document (SPD). (Attached as an appendix to these minutes).

A copy of the questions had been previously circulated to Members, and these, together with the responses from Councillor Bialyk, Portfolio Holder for Health and Wellbeing, Communities and Sport, Councillor Harvey, Portfolio Holder Place & Commercialisation and Councillor Sutton, Portfolio Holder Economy, Culture standing in for Councillor Denham as Portfolio Holder City Transformation, are appended to the minutes.

17

### QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER STANDING ORDER

#### 20

In accordance with Standing Order 19, a Member of the Council, Councillor Mrs Thompson, submitted a question in relation to the lighting at the Exeter Arena Skate Park (attached as an appendix to these minutes). The Chair read out the question as Councillor Mrs Thompson was unable to attend the meeting.

A copy of the question had been previously circulated to Members, and these, together with the response from Councillor Harvey, Portfolio Holder Place and Commercialisation is appended to the minutes.

18

### **PRESENTATION ON INTERWOVEN AND PLACE MAKING**

JoJo Spinks attended the meeting and provided a PowerPoint presentation and outlined the work of Interwoven and Place Making which used a multi-faceted approach to community led projects, by orchestrating community planning, design and management of public spaces or within a local community to promote health, happiness and wellbeing.

The approach adopted from the very beginning included the following:-

- cross disciplinary approach to enable bonds and connections to be made in order to make progress.
- a strong participatory model which could include anything from the views, thoughts and involvement of individuals in the local area.
- an awareness of the Place-led model to explore in a one square kilometre space, or the phrase they have coined of 'squilometre', which is co-created by participants and by nominated projects made by residents.

There have been projects around the city starting in Heavitree and others have followed in St Thomas, Polsloe, the West Quarter and St David's. Ms Spinks outlined the main premise for the projects which operate in a 'squilometre', with nominations from residents, which can be as simple as exploring a street or small area, or even an inanimate object. A steering group or 'pod' is formed, which remains open for the duration of the project expected to be six to nine 9 months in duration and should close with a sharing event with everything they found out about their place and project. The projects have been completely self-sustaining and not dependent on funding from external bodies, and was one of the most sustainable ways of creating a community building project and celebration of place.

Interwoven are a Community Interest Company (CIC), providing governance guidance and a network of participation, so that volunteers and participants were immediately rewarded by being part of a wider network. Ms Spinks referred to her voluntary role as an animateur or facilitator, using the arts and heritage as a mechanism to carry out community building projects and the aim to find other voluntary participants to continue the good work using the framework. The squilometer projects were inherently intergenerational and also captured the value and sense of the place right on people's door step. It was important to have a community aim with a shared language with an intergenerational audience. The sharing events encouraged a 'pay it forward' approach to provide a small level of continued funding. Interwoven were currently on their seventh project and each time there had been an accumulated sum to kick-start the next project, which was useful alongside the usual community and ward grants that may be available.

Ms Spinks responded to Members' questions and was delighted with the response so far to bring existing community builders to see how the 'squilometre' worked. She noted a Member from Pinhoe had expressed an interest in forming a squilometre. She added that such participatory models through Exeter had helped manage a number of very positive projects, often with consultation weary public. She hoped that it would also be possible to consider introducing a squilometre in the South

Street/West Quarter areas taking into consideration the future development of that area.

Place Scrutiny Committee noted the presentation and thanked Ms Spinks for her attendance.

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### **EXETER SKILLS STRATEGY PRESENTATION**

The Skills Officer provided an update on the Skills Strategy for the city as part of the Emerging Exeter Vision up to 2040. It was important to ensure that as part of the Council's skills ambitions that there was appropriate engagement and dialogue to continue the development of skills and learning, and be able to recruit and retain a suitable skilled workforce. A PowerPoint presentation outlined the work, and included key findings from research and results of a survey of 202 businesses in the city. Information around skills, qualifications and employment had provided the opportunity to update a number of key indicators relating to employment activity. These were used for discussion with key partners and stakeholders to build up a picture of involvement and trend analysis to create an evidence base.

There were a number of trends, including the earnings status, with little disparity between workplace earnings in Exeter of 79.8% (October 2017- 2018) and the national trend of 78.5%; also resident earnings of £529.20 for Exeter (2018) compared with a figure of £569 nationally, a figure borne out by a correlation between the level of daily inward migration of the workforce and local residents. Qualification levels had risen and 51.4% of Exeter residents were qualified at Level 4 and above, and over 50% of the city's workforce occupations were in professional and technical roles, with over 12% of Exeter graduates remaining in Exeter for work. One other area of interest was a spike in self-employment and a further study would be made to establish whether they were part of the highly qualified bracket of employees in traditional employment or were in contract or consultancy employment.

The Skills Officer also provided detail of the business survey which was conducted by telephone and interviews were broadly in line with the sectional composition.

- 2/3 of business recruited in 2018; (England 50%)
- 48% of vacancies were 'hard to fill'; (England 33%)
- 1/3 of business identified skills gaps in their workforce;
- 73% said staff would need new skills or knowledge in 12 months;
- 3/4 of staff had some training in past 12 months;
- 20% employing an apprentice; and
- 2/3 had not engaged with school, college or university. (12m)

The survey had shown that most vacant roles were in customer services, administration and skilled trades and reasons for this included skills matching, but essentially it was about there being more vacant positions than people to fill them. The survey also highlighted a skills gaps in the workforce of respondents within a specific and broad range, and in relation to employing an apprentice there was a lack of knowledge and understanding about the new opportunities and levels of apprenticeship training, which now included degree level.

Some of the emerging priorities were shared with Members and included:-

- whether businesses should be taking the initiative and developing those relationships to ensure that potential employees had the right skills set and

understood the world of work. It was important to match young people's aspirations to a predicted learning and employment pathway to ensure a skilled workforce for the future.

- a better understanding of the growth in the self-employment sector.
- impact of the forecast shortfall in working age population.
- Apprenticeships.
- ensure adequate learning development support for lower skilled employees, and their employers/businesses.

In drawing the presentation to a conclusion, the Skills Officer referred to the governance arrangements and the formation of the Skills Advisory Group, which included the City Council, Greater Exeter Partners, the Local Enterprise Board and the LEP Advisory Panel as well as a range of stakeholders, businesses, and, crucially representatives from the education sectors.

The Skills Officer responded to Members' questions on the following:-

- set out the classification for a small or medium business and the training and development of individual skills, with potentially greater opportunities to gain experience in a variety of roles. She also provided detail on the increase in the number of businesses and particularly in the science and professional sector.
- the classification of self-employed and the interesting dynamic in moving from being self employed to offering the opportunity of employment. Anecdotal feedback was that some large organisations offered employment on a contract basis, and that classification was also deemed as self-employment.

The Skills Officer added that projects underway included joint working with the Heart of the South West Careers Hub locally to enable greater schools engagement and a joined up approach to make sure there was the right signposting in place.

A copy of the presentation is appended to these minutes.

Place Scrutiny Committee noted the presentation and thanked the Skills Officer for her attendance.

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### **BUDGET MONITORING (QUARTER 3)**

The Interim Principal Accountant (SR) presented the Budget Monitoring report for Quarter 3, which advised Members of the material differences, by management unit, between the 2018/19 approved budget and the current outturn forecast in respect of Place Scrutiny Committee revenue and capital budgets. The net expenditure for the Committee would increase from the revised budget by £162,250, after transfers from reserves, and included supplementary budgets of £1,055,800, which had already been agreed by Council, and included £300,000 for a review of the Bus Station site options. This represented a variation of 1.55% from the revised budget. The Interim Principal Accountant explained that the apparent overspend by Planning Services is more than offset by the available transfers from the Community Infrastructure Levy (CIL) and New Homes Bonus (NHB) earmarked reserves, as set out in the Appendix.

It was also noted that the report included a predicted outturn update in respect of the Place Capital Programme, with a total current spend of £3,703,018 in 2018/19 with £31,950 of the programme potentially deferred until 2019/20.

In response to questions from Members, the Director (DB) explained that:-

- a review of the Materials Reclamation Facility (MRF) would be carried out. Staff worked hard to keep the machinery running at the MRF, but regular breakdowns of the machinery, some of which were over 20 years old, had resulted in the need for recyclable material being processed elsewhere, with additional costs to cover the gate fee (tipping fee) levied by other MRF facilities. In addition, finer grade material could not be processed at Exeter's MRF due to the coarse nature of the machinery, this again has to be sent to a secondary reprocessor. He advised that a review would also look at opportunities to expand the materials processed for generating additional income. It should be noted that changes to any aspect of waste collection would have an impact on many different aspects of the service such as vehicle requirements, as well as equipment required for the MRF. The financial modelling of these options is extremely complex. The impact of such identifiable costs would be included in the report to a future meeting of this Scrutiny Committee.

A Member welcomed the points raised by the Director and suggested a further site visit to the MRF with an opportunity for informal discussion by Members of the Committee to ensure a better understanding of the issues relating to the site. Further investment in the MRF would ensure greater income and he supported any future business case. The Chair asked for the Democratic Services Officer to liaise with the Director and the MRF Manager to find suitable dates for a site visit.

A Member also referred to his role as the Chairman of the Exeter Tidy Group, and despite previous visits to the site, it appeared that little had changed in the intervening period. He had raised a question on this matter at the last meeting of this Scrutiny Committee and he hoped that the report by the Director (DB) would be presented as soon as possible.

The Interim Principal Accountant explained in response to questions from Members:-

- the forecast £50,000 additional parking service costs included the additional signage costs arising from two tariff changes, among other maintenance and supplies costs;
- in greater detail, the apparent overspend in relation to the Planning Services budget which was included in Section 8 of the circulated report. The CIL grants and Growth Point payments which are included in this service's figures are funded from CIL and NHB, distorting the true results of Planning Services, Building Control and Land Charges, which is forecast to be an underspend of £105,000. The way in which this information was presented would change from 1 April and offer greater transparency.
- Information in Appendix 3, set out the budgetary risk for some of the service areas. Planning Services was included in this report due the possibility of unbudgeted costs arising for reasons outside of the service's control. The inclusion of the Planning Service in this appendix does not indicate that it is expected to overspend against its budget; indeed, it is expected to underspend. The revenue from recycling was included as a risk due to the intrinsic uncertainty of recycling rates and market prices for recyclates, and the availability of the MRF to process the recycling.

A Member referred to the Council's approach to planning appeals which included the need for external consultants and he asked whether the City Council would consider employing a planning solicitor again. The Interim Principal Accountant

stated that the amount spent on consultancy fees was a management issue, and the duties of the Treasury team were to monitor and report on the financial aspects to both Members and the Senior Management Board. A Member added that the recent Member's Briefing on Procurement by the Service Lead – Commercial and Procurement had been useful in informing Members about this newly formed team. Their role included monitoring the Council's performance against any contract, service or supplier to ensure that value for money was achieved.

Place Scrutiny Committee noted the report.

21 **EXETER HIGHWAYS AND TRAFFIC ORDERS COMMITTEE - 14 JANUARY 2019**

The minutes of the Exeter Highways and Traffic Orders Committee meeting held on 14 January 2019 were circulated for information.

(The meeting commenced at 5.30 pm and closed at 7.10 pm)

Chair

**PUBLIC Questions for Place Scrutiny Committee – 14 March 2019**

<p><b>Peter Cleasby</b>          Q1. What benefits did the Council expect would accrue as a result of the transfer of the leisure centres management contract from Parkwood Leisure to Legacy Leisure in June 2015; and will the Council please state whether each of these benefits has been realised and, in the case of financial benefits, quantify the benefits accrued to the Council (whether as additional income or savings)?</p>	<p>Councillor Bialyk as Portfolio Holder Health and Wellbeing, Communities &amp; Sport responded to the public question</p> <p>Councillor Bialyk stated that from a financial perspective, the principal benefit surrounded VAT relief, which provided a fixed additional income to the Council in the form of additional management fee.</p> <p>He confirmed that this benefit was fixed at the time of transfer and has been realised</p> <p>As a charity, Legacy Leisure is also able to make grants available to individuals and clubs for community based activities that will improve quality of life or assist with the attainment of personal goals within sport and leisure. The information regarding recipients of grants is held with Legacy Leisure</p> <p>Mr Cleasby made a closing remark and thanked Councillor Bialyk for the response, but made a further request for the information. Councillor Bialyk stated that this information was a confidential matter and had been the subject of a Part 2 report, which is why he just was able to state that the benefit had been realised. Mr Cleasby welcomed the information that the community also benefited through various grants from Legacy Leisure, and it was important that the Council benefited from this. He stated that he understood that Parkwood Leisure also had some financial benefit from the arrangement too, and of course this benefited the leisure centre users.</p>
	<p>Councillor Sutton, Portfolio Holder Economy, Culture responded for Councillor Denham as Portfolio Holder City Transformation</p>

Q2. What view does the Council take of the statement in Devon County Council's draft Exeter Transport Strategy that the target of 50% of all trips within the city being made on foot or bicycle "represents the most achievable way of freeing up capacity to facilitate the increase of car-based inward commuters from outside the city" (paragraph 1.47)?

Mr Cleasby has raised a matter that has also been the concern of the City Council and is reflected in our response back to Devon County Council. At the heart of the City Council's pitch to Government in relation the Greater Exeter Industrial Strategy was the recognition that we need an innovative approach to the problem of managing our highway network. The concept of a city development fund and the significant ask for transport infrastructure in the Industrial strategy reflected this concern. In stark terms transport was identified as the potential major barrier to the future growth of the city. The current system simply does not address the problem in a manner consistent with the vision we have for the city. The current approach is that the development sector is required to fund improvements to the network when there is insufficient highway capacity, thus developers pay for new junction and highway capacity. However, should the local transport authority successfully reduce the level of traffic on the highway network, the developers can argue there is capacity available for them to fill. In other words we are consigned to have to live with congestion. Whereas we would wish to reduce congestion and permanently shift car borne traffic from the network to encourage walking, cycling and use of buses. We need to see a different approach so that developments outside of the city do more to hold car borne traffic within their areas, such as providing greater self-containment in new developments. For example, Cranbrook and South West Exeter need to provide an attractive employment and service centre base, and hard infrastructure such as park and rides must be provided on our arterial routes into the city. The response submitted to the County Council reflects this concern. We are mindful of the challenges facing our rural communities who may not be well serviced by public transport and the needs of our businesses who need well connected communities to address labour market challenges. But it does illustrate the point that the city is continually driving the economy of the sub-region and is a stand out performer in the region, but it is far from clear the transport needs of the city region are understood as a matter of priority across the region. The County Council has to fight its corner with other authorities in the region and nationally. Hopefully, the case study that is being prepared with the National Infrastructure Commission will help raise the profile of the challenge we face and the urgency in securing resources to support our common agenda.

<p>Q3. In relation to the proposal to reduce to 11 the number of Council-managed public toilets in the city:</p> <p>(a) How many respondents to the online survey used Question 14 (“any other comments”) to object to the proposal?</p> <p>(b) Does the £65,000 saving from the closures shown in the 2019/20 estimates include the costs of demolition, conversion to alternative use, sealing up or other maintenance of the toilets to be closed; and if not, what are the estimated costs of these works?</p>	<p>Councillor Harvey Portfolio Holder Place and Commercialisation responded to the public question.</p> <p>Councillor Harvey made the following responses</p> <p>(a) He advised that there were 328 out of 526 responders who commented against the proposal.</p> <p>Of those 23 people commented in favour of closing the public toilets. 174 people did not comment on Q14. There was also one inappropriate comment.</p> <p>(b) No those costs were not included and if the decision is given to close any public toilet on the list, then an individual assessment would be made for what it best for that location which might include any number of options, in conjunction with other programmes. Clearly as we do not know what the costs will be, as we do not know what the land will be used for.</p> <p>Mr Cleasby responded and thanked Councillor Harvey for the response. He said that he had noted that there were a small number of people who had commented against the proposal, even though there was no invitation to comment yes or no. He surmised they must have used the final ‘other comments’ box to do so. He said that the findings did suggest there were a fairly weighted opinion against the proposal, but it was clearly for the Council to take the consultation into account.</p>
<p><b>Lynn Wetenhall</b> Devon County Council have produced a 10 year draft Transport Strategy for Exeter. This document has not appeared for discussion before any committee of either Devon or Exeter Councils, apart from Exeter Highways and Transport Orders Committee; this committee has</p>	<p>Councillor Sutton, Portfolio Holder Economy, Culture responded for Councillor Denham as Portfolio Holder City Transformation</p> <p>The Transport officers of the County Council shared their emerging thinking with the draft Exeter Transport Strategy in a number of forums prior to the formal consultation exercise, including work on the Greater Exeter Strategic Plan. This reflects the commitment the county council made to the city</p>

<p>no strategic role or say over transport matters.  On 6<sup>th</sup> November 2018, Exeter HATOC were given a PowerPoint presentation about the draft strategy, with no advance report available. The joint Transport Strategy Steering Group, with 3 sitting councillors across County and City Councils, discussed the strategy apparently very briefly, on 9<sup>th</sup> July 2018.</p> <p>Exeter City Council have not been offered any pre-consultation opportunity to help shape the draft Strategy beyond the above opportunities and a meeting of the Greater Exeter Strategic Plan council leaders and Chief Executives.</p> <p>Given that transport and related air pollution issues are so significant for the city, does Exeter City Council think that this extremely limited level of dialogue and Councillor engagement in shaping a draft 10 year transport strategy for Exeter is adequate to ensure that Councillors are fully informed and making choices based on evidence and understanding the range of options available?</p>	<p>council in holding a number of informal meetings with the portfolio holder on strategic transport for the city. The emerging strategy was also shared with other leaders of the Greater Exeter district councils through the mechanism of the Greater Exeter Growth Board. Therefore it would be fair to comment that there were no surprises in the document that emerged. The Chief Executive &amp; Growth Director, together with the Portfolio Holder for Transport and the Leader of the City Council, was broadly content that the direction of travel of the strategy reflected our corporate priorities, namely emphasising active travel, supporting walking, cycling and tackling congestion. The evolution of the policy approach also suggested a clear recognition that technology and innovation had an important role to play in addressing the challenges associated with congestion. This reflected the work of Exeter City Futures and the City Council's focus on data analytics and innovation. The Consultation exercise on the Draft Exeter Transport Strategy is being administered by Devon County Council and responses were invited by the County Council. The timetable for responding to the exercise was challenging given the numerous policy initiatives being progressed by officers during this period, but a response was cleared with the Leader of the City Council to meet the 28<sup>th</sup> February consultation deadline.</p> <p>It was noted that a copy of the consultation would be attached to this response.</p>
<p><b>Will Page</b>  I would like to table a question regarding an outstanding action from a ECC task and finish group.</p> <p>The action was to produce a best-practice guidance note to accompany the Sustainable Transport Supplementary Planning Document (SPD). Has this action been completed?</p>	<p>Councillor Sutton, Portfolio Holder Economy, Culture responded for Councillor Denham as Portfolio Holder City Transformation</p> <p>Will Pratt, the Principal Transport Planning Officer at DCC advised that there are plans to produce a four page leaflet which signpost best will practice of pursuing a sustainable transport policy and the benefits. There is an example of this with information produced for the Devon Metro. This latest information to be made available to planning officers to offer, particularly to developers and planning agents to signpost best practice with examples from across the city and the benefits of travel planning for businesses.</p>

	<p>It is anticipated that this will happen in about a months or six weeks' time. William Pratt was due to meet up with Will Page and I sure would be discussing this further.</p>
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*For the attention of: Will Pratt*

Exeter Transport Strategy – Consultation Draft  
 Devon County Council  
 Transport Planning  
 AB2 Lucombe House  
 County Hall  
 EXETER EX2 4QD

**Civic Centre, Paris Street, Exeter, EX1 1JN**  
**[www.exeter.gov.uk](http://www.exeter.gov.uk)**

**Please ask for:** Cllr Peter Edwards

**Direct Dial:** 01392 265170

**Email:** [Cllr.peter.edwards@exeter.gov.uk](mailto:Cllr.peter.edwards@exeter.gov.uk)

**Our ref:** PE/dmv

**Your ref:**

4 March 2019

Dear Will

#### **EXETER TRANSPORT STRATEGY – CONSULTATION DRAFT – JANUARY 2019**

The City Council believes that the existing Exeter Transport Strategy, as set out in the LTP 3, needs to be updated to address the significant challenges of accommodating the growth to be provided for in the forthcoming Greater Exeter Strategic Plan (GESP). The City Council believes the new Strategy needs to look to the 2040 GESP timeframe, albeit that a shorter timeframe may be appropriate for 'Local Transport Plan' purposes.

The City Council concurs that the key themes identified in the Consultation Draft Exeter Transport Strategy are the right ones, and that the overall thrust of the Transport Strategy is apposite. It articulates a credible strategy to address the continued growth of the City, but it must be complemented by costed infrastructure investment commitments, and the determination to see those investments implemented.

The City Council acknowledges that in previous years the County Council has worked hard to achieve modal shift to sustainable modes of travel in Exeter, and that the County Council have done remarkably well in capturing funding for transport infrastructure in the Greater Exeter area.

Looking to the future, there is a danger that future growth will outstrip the capacity of infrastructure within the City to accommodate it, and that a lack of capital funding for projects to accommodate growth will compound current problems. The City Council believes that mechanisms must be found by which the County Council is able to borrow money against the future financial benefits that flow from growth in the City and on its periphery to deliver transport infrastructure upfront in the City and on its fringes. Capacity freed up by modal shift in the City cannot simply be filled up by vehicular movement resulting from new growth elsewhere in Greater Exeter or in Exeter's Travel To Work Area, and we cannot simply rely on national funding to deliver critical infrastructure, we must find ways to pool resources, capture the value of development, and agree on shared transport infrastructure delivery priorities. The way that infrastructure is delivered in places like Greater Norwich may be a model we can follow. Under the terms of the Greater Norwich Growth Deal, Norfolk County Council borrowed £60 million from the Public Works Loans Board at discounted interest rates to deliver infrastructure upfront to accommodate growth.

The City Council believes that the time for radical change is upon us, that a step change is needed to encourage people to opt for sustainable travel modes in preference to the car, and that past

prevarication about what needs to be done cannot continue. The City Council believes that there is public support for putting pedestrians, cyclists and public transport users first, with the overall objective of improving the human environment and thereby the human experience of living in Exeter. The historic road network in the City is a major constraint that is not easily surmountable, and choices have to be made.

The City Council believes investment must be made in Park and Ride, in railway stations and rail services, and in innovative 'last mile' solutions offering Exeter's citizens and in-commuters choices in how they access work, education, and the services and facilities on offer in the City. We have to tackle stubborn problems like Park and Ride at Alphington. Government must be convinced that the local rail network functions as a commuting service and not just a leisure service for the rest of the country. The local rail network must increasingly be seen as an integral part of the growing Travel To Work Area. Whilst some investment in the Strategic Road Network may be unavoidable, this cannot be at the expense of investment in sustainable transport to accommodate movement in and out of the City.

The City Council strongly supports the need to further reduce the dominance of the car in the City Centre and other locations by removing traffic and re-dedicating highway space for public transport, pedestrians and cyclists. This will be fundamental to Exeter accommodating further growth and to areas on the periphery of the City accommodating more growth without giving rise to increased congestion and pollution in more central areas. Removing exceedances of the air quality objectives is properly included as a specific aim of the Strategy. Modelling by the City Council has indicated the extent of the changes in emissions which will be required to achieve this, as presented in our Air Quality Action Plan. The County Council must make use of this evidence to ensure that schemes are designed from the outset with an understanding of the scale of change required and I know that City Council officers are ready to assist with this process.

The re-dedication of highway space will need to be accompanied by significant investment to encourage both the citizens of Exeter and in-commuters out of their cars. In encouraging and facilitating an increase in travel by active modes by City residents, the strategy and interventions that flow from it must also target the travel behaviour of in-commuters. The Park and Ride / Park and Change element of the Transport Strategy must be accompanied by enhancements to all major corridors on radial routes. Enhancing just one or two of these corridors will not be sufficient. Enhancement and expansion of 'Devon Metro' rail services will also be critical. This will require further investment in new and enhanced railway stations (and associated infrastructure) in Exeter and Greater Exeter. The Strategy notes that the number of jobs in the Sowton area equals that in the City Centre but that rates of car commuting to Sowton are higher. Measures must also be put in place which allow out-commuters from the City to Sowton and other areas to utilise sustainable travel modes. Business journeys during the day within the City must also not simply be regarded as 'captive to the car or commercial vehicle'.

Complementary measures to dis-incentivise in-commuting by private vehicle should not be ruled out too soon. In-commuters must be given both choices and incentives to shift to different transport modes so that congestion and pollution do not simply continue to be the norm in the City.

Embryonic concepts such as electric buses, on demand shuttles from Park and Ride sites to key employment sites, electric bike schemes and car clubs need to be further trialled and their expansion facilitated.

Exeter City Futures can be a conduit for bringing about innovative change. The Council is committed to becoming one of the UK's most sustainable Cities, and through our shared membership of Exeter City Futures we should be aspiring to the creation of a city where residents, commuters and visitors can access the City through green options that maximise clean air and space for walking, cycling and public transport.

Clear commitments need to be made to implement the infrastructure which is identified as being necessary to accommodate growth. Transport plans which follow on from the Transport Strategy will need to marry up with housing and economic development plans. The City Council is excited to be working with the County Council and others to produce an Exeter Infrastructure Prospectus with the support of the National Infrastructure Commission. Perhaps the most important element of this will be the identification of transport project implementation timeframes and associated finance. Both the City and County Councils need to use the National Infrastructure Commission Case Study to identify the scale of funding required to support the growth of the City.

To summarise, the City Council supports the overall thrust of the Consultation Draft Exeter Transport Strategy. The City Council believes the need for radical change is now unavoidable. The Transport Strategy must be complemented by definite implementation plans, informed by the collaborative work to be undertaken with the support of the National Infrastructure Commission, and by other initiatives such as the Sport England physical activity local delivery pilot programme.

I have, of course, a vested interest in promoting Exeter's interests, but I genuinely believe that investment in Exeter must be a priority. The City is key to raising productivity across the Heart of the South West Region and across the far south west of England in general. In the productivity context, investment in Exeter is not a selfish demand, it's a sensible proposition that benefits everyone in the City's expansive Travel To Work Area.

The City Council looks forward to working with the County Council to achieve the best outcomes we can for Exeter.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Peter Edwards', with a long horizontal flourish extending to the right.

**Cllr Peter Edwards**  
**Leader, Exeter City Council**



**MEMBER Question for Place Scrutiny Committee – 14 March 2019**

<p><b>Question from Councillor Mrs Thompson</b></p> <p>Some residents living near the Skate Park at Exeter Arena are experiencing noise disturbance late into the evening, including the warning sound to advise users of the facility's approaching lights out- this is not proving conducive with children's bedtimes, so is it possible to consider options to cooperate with residents please?</p>	<p><u>Response made by Councillor Harvey Portfolio Holder Health Place and Commercialisation</u></p> <p>Councillor Harvey referred to the skate park which had opened at the Exeter Arena in December, having undergone a period of consultation which included potential users of the facility as well as the skate park's concrete construction to reduce further maintenance and costs. Already the facility has proved to be extremely popular with a wide range of users from young children on scooters and bikes through to those using skateboards and it has become a remarkably popular facility and something that the area needed. Councillor Harvey said that Councillor Thompson was correct and there have been some problems with noise. There were also some other problems of anti-social behaviour in the area, and the police were looking into that but the infrastructure surrounding the area and in particular the railway tunnel over Summer Lane was providing a challenging environment. Devon County Council are in the process of building a cycle and pedestrian bridge over Summer Lane, with construction due to commence shortly and this may also in reduce some of the noise level. He said that they were not taking this complaint lightly and they had also received a petition with 20 to 30 signatures with regard to noise emanating from the skate park. He advised that this issue was currently being investigated by the Council's Environmental Health team, and that included a survey being conducted to measure the level of noise and disturbance at different times of the night and day. If the noise measurement proved conclusive then appropriate action in respect of some noise reduction measures would be taken.</p> <p>He said that Councillor Mrs Thompson could rest assured that this problem was being taken very seriously, and it would be a shame for this facility which was enjoyed by so many young people to be seen to be the cause of disturbance to the local residents.</p>
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# Skills Strategy Update Place Scrutiny

Rosie Bates

14 March 2019



***“By the time they are an adult, a child born in Exeter today will live in a city that is inclusive, healthy and sustainable – a city where the opportunities and benefits of prosperity are shared and all citizens are able to participate fully in the city’s economic, social, cultural and civic life.”***

*“Employers will be able to recruit, nurture and retain a skilled local workforce as well as attracting the best global talent.”*

*Emerging Exeter Vision 2040*

# Progress

Background  
Research

- Key indicators
- Key partners and stakeholders

Evidence  
Base

- In line with LEP
- Trend analysis

Business  
Survey

- Sectoral representation
- Themes and challenges

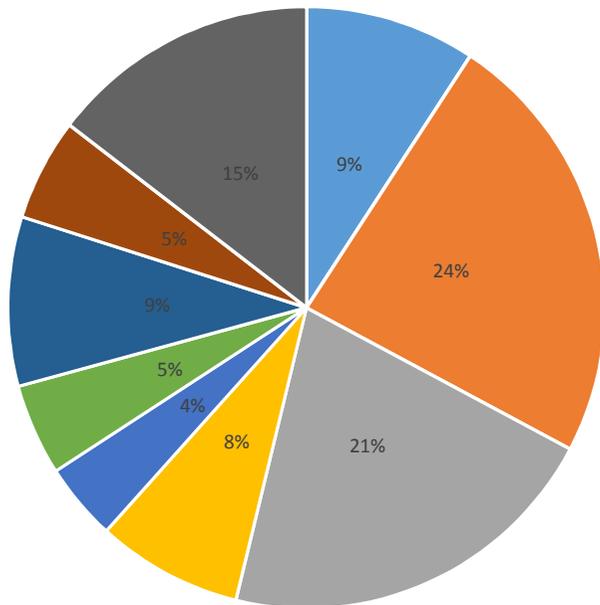
# Key Indicators

Indicator	Exeter	National
Economic Activity (Oct 17 – Sept 18)	79.8%	78.5%
Out of Work Benefit (January 2019)	1.1% (1,000)	2.4%
Resident Earnings (2018)	£529.20	£569
Workplace Earnings (2018)	£564.10	£569
Level 2 or above (2017)	84.9%	75.4%
Level 3 or above (2017)	68.1%	57%
Level 4 or above (2017)	51.4%	38.4%
Graduate Retention (16/17)	12.2%	
Job Density (2017)	1.19	0.86
Self Employment	14.4%	10.6%

# What are the jobs?

## Occupations

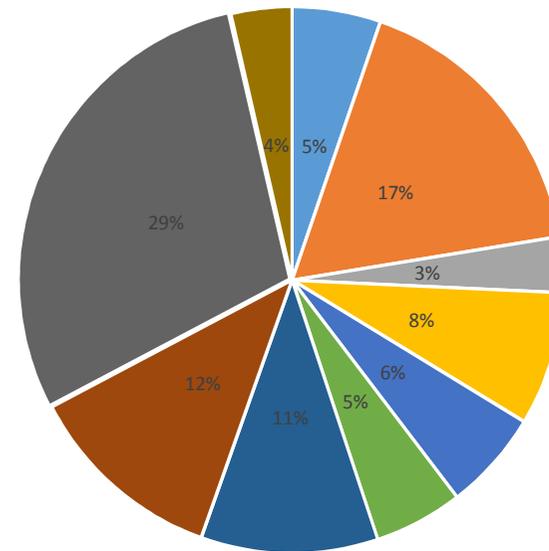
Employment by Occupation



- Managers, Directors and Senior
- Associate Professional & technical
- Skilled trades
- Sales & customer service
- Elementary occupations
- Professional Occupations
- Admin & secretarial
- Caring, leisure and services
- Process plant & machine ops

## Sectors

Employees by Sector



- Manufacture, mining, quarrying, utilities, etc (B-E)
- Wholesale, retail, motor trade (G)
- Accommodation & food services (I)
- Finance & real estate (K-L)
- Business admin & support (N)
- Construction (F)
- Transport & storage (H)
- Information & communication (J)
- Professional, scientific, etc (M)
- Public admin, education, health (O, P & Q)

# Business Survey Highlights

- 2/3 of businesses recruited in 2018 (England 50%)
- 48% of vacancies were 'hard to fill' (England 33%)
- 1/3 of businesses identified skills gaps in their workforce
- 73% said staff would need new skills or knowledge in 12 months
- 3/4 of staff have had some training in past 12 months
- 20% employing an apprentice
- 2/3 had not engaged with School, College or University (12m)

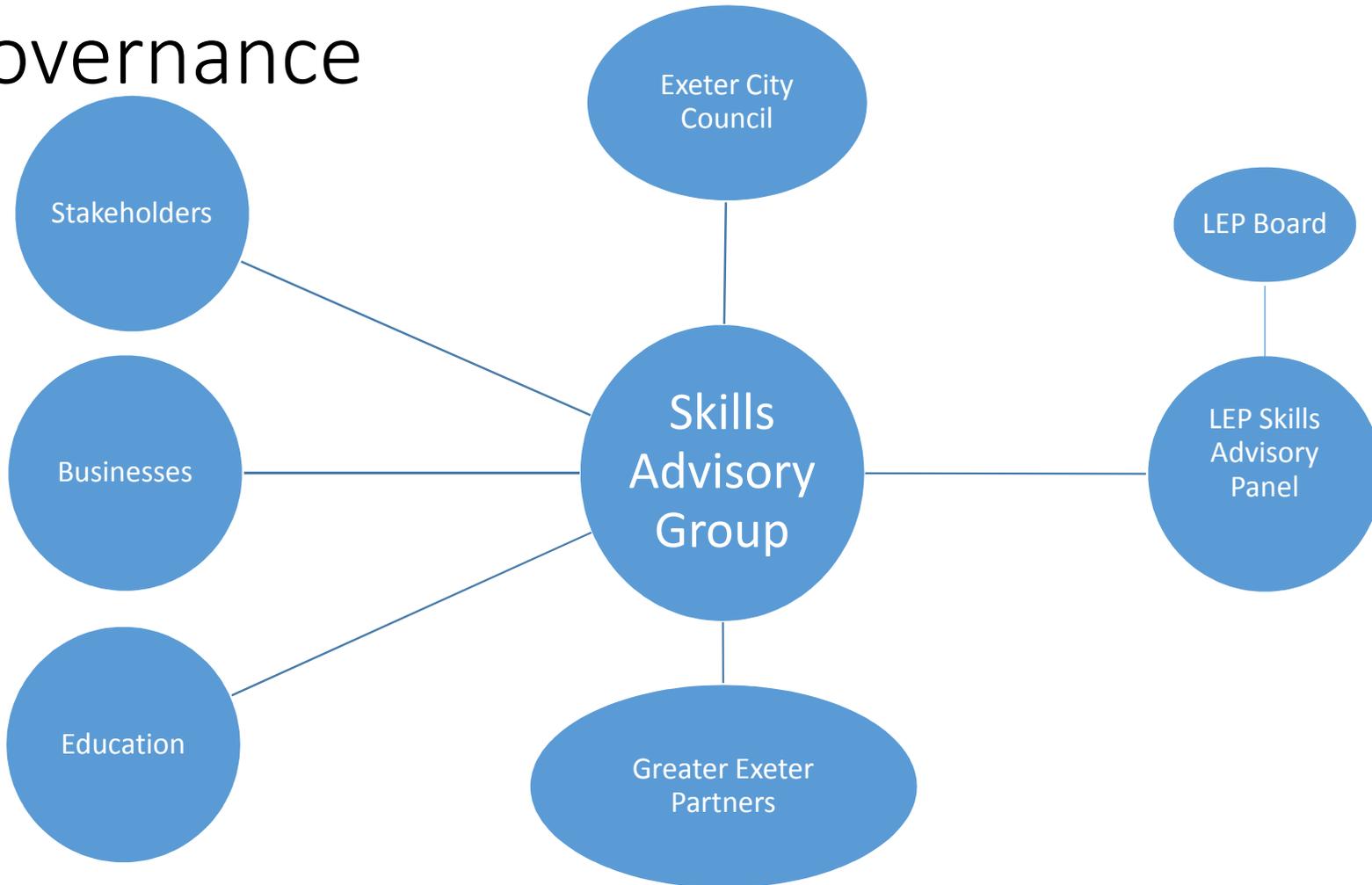


# Emerging Priorities

- Matching Young People's aspirations to predicted job growth
- Address the forecast requirement for more highly skilled workers
- Understand the growth in self-employment
- Impact of the forecast shortfall in working age population
- Apprenticeships
- Inclusive Growth

To sit within a Framework aligned to the emerging Vision 2040

# Governance



# Projects Underway

- Joint working with HotSW Careers Hub
  - School engagement
  - Joined up approach to supporting requirements
- Building Greater Exeter
  - PM appointed
  - Events
  - Over 20 project partners



# Next Steps

- Consolidate Priorities aligned to Emerging Vision 2040
- Consultation event to seek feedback on priorities
- Identify projects / action plans
- Establish potential delivery
  - Exeter City Council role and delivery
  - Partnership Projects
  - Longer Term
- Agree and set up governance structure
- Implement regular briefing process

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## CORPORATE SERVICES SCRUTINY COMMITTEE

Thursday 28 March 2019

### Present:

Councillor Sheldon (Chair)  
Councillors Warwick, Holland, Musgrave, Thompson, Vizard M and Wood

### Apologies:

Councillor Lamb

### Also present:

Chief Finance Officer and Democratic Services Officer (MD)

### In Attendance:

Councillor Peter Edwards - Leader and Portfolio Holder for Growth & City Development  
Councillor Ollie Pearson - Portfolio Holder for Support Services

## 11 MINUTES

The minutes of the meeting held on 24 January 2019 were taken as read, approved and signed by the Chair as correct

## 12 DECLARATIONS OF INTERESTS

No declarations of disclosable interest were made.

## 13 QUESTIONS FROM THE PUBLIC UNDER STANDING ORDER 19

One member of the public, submitted a question under Standing Order 19, in relation to the practical impact to staffing and various savings measures.

Councillor Edwards, as the Council Leader and Portfolio Holder for Growth & City Development provided a response to the questions. A copy of the question and response is appended to the minutes.

## 14 QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER STANDING ORDER 20

In accordance with Standing Order No 20, Councillor Musgrave and Councillor Thompson submitted respective questions on Councillor Compliance with the constitution, redaction policy and funding for the Pinhoe Hub.

A copy of the questions had been circulated to Members, and together with the response from Councillor Edwards, Leader and Portfolio Holder for Growth & City Development are appended to the minutes.

## **OVERVIEW OF REVENUE BUDGET**

The Chief Finance Officer presented the report for the Revenue Budget for 2018/19, advising Members of the overall projected financial position of the HRA & General Fund Revenue Budgets and for the Members to formally note the Council's projected financial position and to approve additional expenditure required during the financial year.

He explained that work had been undertaken during the second quarter, to prevent the General Fund level from falling below the £3 Million level, which was initially expected to happen. Although the level had not dropped, there was still a requirement to continue to identify means of funding for unexpected financial pressures throughout the year.

The Housing Revenue Account (HRA), showed a significant reduction in the amount to be taken from the working balance, and the projected reduction was £396,482, leaving the balance at £9,815,762. Members were informed that the HRA position had been affected by delays from the Capital Programme, which had resulted in a large reduction to the amount to be taken from the working balance. Members noted that there should be progress moving schemes forward.

The General Fund Balance, had remained stable during the last quarter, with an overall net contribution of £1,645,926, leaving the projected year-end balance at £3,046,478, which was marginally above the £3 million minimum level approved by Council. Members were referred to the key variances for Planning Services, noting that there was no £357,000 overspend as this would be funded from the Community Infrastructure Levy (CIL) and it was confirmed that without this, the Planning Services would be in surplus.

In response to questions from Members, the Chief Finance Officer responded:-

- The £130K additional consultancy cost for procurement, covered the whole year, and there had been no consultancy spend since October 2018. There had been a temporary HRA Procurement Manager in post for over a year, with the costs re-charged to the HRA. The Manager would be leaving the Council and the work would be incorporated into the internal Procurement Team.
- There was an error with the debt write off figures in the report, which would be corrected and re-issued to Members.

Corporate Services Scrutiny Committee noted the report and requested Executive and Council to note and approve:

- (1) The General Fund forecast financial position for the 2018/19 financial year;
- (2) The HRA forecast financial position for 2018/19 financial year;
- (3) The outstanding Sundry Debt position as at March 2019; and
- (4) The creditors' payments performance.

## **CAPITAL MONITORING STATEMENT - QUARTER 3**

The Chief Finance Officer presented the Capital Monitoring Statement, which reported the current position of the Council's revised annual capital programme and advised Members of the anticipated level of deferred expenditure into future years. Capital expenditure was a significant source of risk and uncertainty and the Capital Programme was updated every three months to reflect the latest costs and manage the risks.

He explained that that £10.7million had now been deferred to future years and that £1.074 million had been brought forward into 2018/19. There were a few significant projects in place at Exeter City Council, which would see substantially higher expenditure by the end of the next financial year. Members noted that they could enquire with project managers for explanations on why a scheme had been deferred.

The Chief Finance Officer referred to the completed schemes during the third quarter, stating that it was being recommended to Council, to add £74,900 to the Capital Programme for the Mobile and Agile Working for Environmental Health, which was a part of the Council's Transformational Change Programme.

Corporate Services Scrutiny Committee supported the report and requested Executive to recommend to Council to approve:

- (1) The revision of the annual Capital Programme to reflect the reported variations detailed in 8.1, 8.4 and 8.5 of the report; and
- (2) The additions to the Capital Programme detailed in 8.7 of the report.

17

### **BUDGET MONITORING REPORT - QUARTER 3**

The Chief Finance Officer presented the quarterly report which advised Members of material differences, by management unit, between the 2018/19 approved budget and the current outturn forecast in respect of Corporate Services Scrutiny Committee. He advised that local authorities had a statutory duty to set and monitor budgets during the year and to action potential overspends or income losses.

The Chief Finance Officer highlighted that following the formation of the Procurement team, the significant variances were now stable and would be reflected accordingly in next year's report.

The Corporate Services Scrutiny Committee noted the content of the report and were satisfied that actions were being taken to address the key areas of budgetary pressure highlighted in this report.

(The meeting commenced at 5.30 pm and closed at 5.52 pm)

Chair

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## Minute Item 13

### **PUBLIC QUESTION RECEIVED for Corporate Services Scrutiny Committee – 28 March 2019, from Mr Peter Cleasby**

Response to be made by the Leader and Portfolio Holder for Growth & City Development

#### **Question 1**

Will the Council please explain the practical impacts on its own staff of the various savings measures relating to apprentice opportunities identified in Appendix 5 of the 2019/20 Budget Book?

#### **Response 1**

Councillor Edwards, Leader and Portfolio Holder for Growth & City Development responded to the question and stated that there was no longer a corporate salary budget for apprentices. The Council Training Levy was ring-fenced for apprenticeship training costs, which was beginning to be use apprenticeship funds to upskill existing employees.

He explained that it was still possible to recruit new apprentices externally, however departments would have to fund the salaries for these posts, as they would for any other position. Managers had responded well to the changes, and the Human Resources team were receiving substantial amount of queries, requesting apprenticeship training. The Parks and Green Spaces Team were currently gauging interest in Horticultural Apprenticeships.

#### **Supplementary Response from Mr Cleasby**

Mr Cleasby was permitted a response which he stated that it was not always easy to see the budget changes and that he was grateful to the Leader and Portfolio Holder for Growth & City Development for his explanation. He was satisfied that apprenticeship schemes were still available and that there were still opportunities in place at Exeter City Council.

(It was noted that the question and response would be attached to the minutes).

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## Minute Item 14

### **MEMBER QUESTIONS TO PORTFOLIO HOLDER at Corporate Services Scrutiny Committee, Under Standing Order 20 – 28 March 2019**

#### **From Councillor Musgrave**

Response to be made by the Leader and Portfolio Holder for Growth & City Development

#### **Question 1**

**Can the Chair please explain to the committee why he has refused to accept a question from a member of the public regarding Councillors who fail to comply with the Council's constitution?**

#### **Response 1**

Councillor Edwards, Leader and Portfolio Holder for Growth & City Development explained that the question from the member of the public had been refused following discussion with the Chair of the Corporate Services Scrutiny Committee, and following guidance with Standing Order 19(1). It was considered that the question presented did not fall under the scope of the Corporate Services Scrutiny Committee terms of reference, and was not relevant to the business of the meeting.

#### **Supplementary Question**

Councillor Musgrave asked a supplementary question about whether refusal of the question was consistent with the Council's commitment to openness and transparency.

#### **Supplementary Response**

Councillor Edwards, Leader and Portfolio Holder for Growth & City Development stated that the Council must ensure good governance and obey its own rules as set out in the Constitution.

#### **Question 2**

**What is the procedure for members of the public to complain about sitting councillors failing, in their view, to comply with the council's constitution?**

#### **Response 2**

Councillor Edwards, Leader and Portfolio Holder for Growth & City Development explained that members of the public who wished to raise a complaint against a City Councillor, could find information on how to do this on the City Council's website. The website included the appropriate complaint form and guidance for dealing with a complaint.

Upon receipt, all complaints were forwarded to the Council's Monitoring Officer, who would seek the views of an Independent Person and take them into account before a decision was made on the complaint. Under the provisions of the Localism Act 2011, the Council was

required to appoint an Independent Person to assist the Council in promoting and maintaining high standards of conduct amongst its elected Members.

### **Supplementary Question**

Councillor Musgrave asked a supplementary question about what sanctions were available against Councillors who had not followed the rules as set out in the Constitution.

### **Supplementary Response**

Councillor Edwards, Leader and Portfolio Holder for Growth & City Development confirmed that, following legislation changes from Central Government, there were no set sanctions in place.

### **Question 3**

**Reference the Monitoring Officers response to Mr Cleasby' s question at the last committee; can the Monitoring Officer reassure me that the proposed amendment to the council's redaction policy will enable the public release of the information specifically requested by Mr Cleasby in his original question?**

### **Response 3**

Councillor Edwards, Leader and Portfolio Holder for Growth & City Development explained that unfortunately, the Officers involved in this matter were currently on leave, and unavailable to provide him with an update. He stated that in accordance with Standing Order 20 (1) (b), a written response would be provided as soon as practicable after the Scrutiny Committee meeting, and a copy of the response would be circulated to all Members electronically.

**MEMBER QUESTIONS TO PORTFOLIO HOLDER at Corporate Services Scrutiny Committee, Under Standing Order 20 – 28 March 2019**

**From Councillor Thompson**

Response to be made by the Leader and Portfolio Holder for Growth & City Development

**Question 1**

**Re the Agenda and in advance of Corporate Services Committee, are you able to advise how the £10,000 for Pinhoe Hub has been spent and also how the £90,000 set aside for the future is allocated to be spent please?**

**Response 1**

Councillor Edwards, Leader and Portfolio Holder for Growth & City Development explained that the initial £10,000 had been provided to commence the project and to pay the architect fees and support throughout the planning process. A further payment of £13,680 had also been made this week, for further invoices, which was again for architect fees and financial support.

Councillor Edwards stated that the balance of the funds was awarded as and when and that when further expenditure was incurred, it would be paid only on receipt of the invoices, ensuring that the funds were spent in line with the Council resolution.

**Supplementary Question**

Councillor Thompson asked a supplementary question regarding the £10,000 spent from City Council for funding the Pinhoe Community Hub and access to view the accounts and meeting information.

**Supplementary Response**

Councillor Edwards, Leader and Portfolio Holder for Growth & City Development explained that the £10,000 spent, was to 'kick start' the project. The set of accounts could be made available to Councillor Thompson and he recommended Councillor Thompson liaise with Councillor Wood regarding attending the meetings.

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## AUDIT AND GOVERNANCE COMMITTEE

Wednesday 13 March 2019

### Present:-

Councillor Natalie Vizard (Chair)  
Councillors Wood, Lamb, Musgrave, Pattison, Sheldon and Thompson

### Also Present

Chief Finance Officer, Corporate Manager Democratic and Civic Support, Audit Manager (HP), Policy Officer and Democratic Services Officer (MD)

### Also Present

Geraldine Daly - Engagement Lead , Grant Thornton

1

### APOLOGIES

Apologies were received from Councillors Henson and Warwick.

2

### MINUTES

The minutes of the meeting held on 5 December 2018 were taken as read, approved and signed by the Chair as correct.

3

### DECLARATION OF INTERESTS

No declarations of disclosable pecuniary interests were made.

4

### EXTERNAL AUDIT PROGRESS REPORT AND SECTOR UPDATE

Geraldine Daly, Engagement Lead, of Grant Thornton, presented the Audit progress report and sector update, which provided Members with details of the external auditor's work that had been undertaken.

Members were informed that the planning work for the 2018/19 financial statements audit had started, and that a detailed audit plan outlining the approach had been provided as a separate agenda item. It was noted that the statutory deadline for the issue of the 2018/19 opinion was 31 July 2019. Value for money work was discussed and it was explained that the Housing Benefits certification was no longer covered by Public Sector Audit Appointments Ltd. Exeter City Council had appointed Grant Thornton as the reporting accountants for work in 2018/19 and 2019/20 and had notified the Department for Work and Pensions (DWP) accordingly.

The 2018/19 audit deliverables and the planned committee dates for the work to be presented to the Members were provided. The findings of the interim audit work, conclusions and recommendations were explained, but there were no significant impacts to the final statements.

Members were advised on the Sector Updates and expectations gap which showed the difference between what auditors actually do and what was believed that they do. The Engagement Lead made Members aware that it was the responsibility of the Audit and Governance Committee to challenge audit work.

The Audit and Governance Committee noted the External Audit Progress Report.

5

### **EXTERNAL AUDITORS AUDIT PLAN**

Geraldine Daly, Engagement Lead, of Grant Thornton, presented the External Audit Plan for the year ending 31 March 2019, which showed the significant risks that had been identified and highlighted that the £1.8 Million planning materiality figure was based on the previous year's gross expenditure. Any errors or misstatements of £90,000 or above would need to be reported and that there had been a focus on Value for Money arrangements.

It was noted that the Governance of Exeter City Group Limited and the re-development of the bus station and surrounding area, were significant risks that were specific to Exeter City Council. The risk for delivering a sustainable medium term financial plan, was a general risk faced by Local Authorities.

The indicative fees that had been set by Public Sector Audit Appointments Ltd (PSAA) for the financial statements audit, was £44,573, however the figure was based on the assumption that there were no significant changes to the work. It was possible, that the figure would increase following additional audit work, and would be agreed by the Chief Finance Officer and the Audit and Governance Committee.

In response to questions from Members, the Engagement Lead and Chief Finance Officer explained:-

- There were a variety of methods to investigate estimates errors. If an error was more than £1.8 Million, it would trigger a challenge for Managers to investigate it further. There was no benefit to a person tampering with Public figures, and that errors were likely to be genuine mistakes, which had statutory overrides in place.
- There was a time period to close the accounts for the Pension fund, which used monthly actual figures to make the estimates. There was always a risk when making investment overviews earlier in the year, and there were other unknown issues for investment funds. Valuations would also likely be incorrect until the Brexit decision was finalised and would be looked at again later in the year.
- Property valuation work was done in-house and established figures based on the total value of assets, which were checked by the auditors.

The Audit and Governance Committee noted the External Audit Plan for the year ending 31 March 2019.

6

### **EXTERNAL AUDITORS CERTIFICATION WORK**

The Chief Finance Officer referred to the KPMG letter regarding the report of factual findings for Exeter City Council Pooling of Housing Capital Receipts 2017-2018, for the year ending 31 March 2018. He confirmed that no exceptions or errors had been identified and that there had been no returns made to Central Government

The Audit and Governance Committee noted report of factual findings for Exeter City Council Pooling of Housing Capital Receipts 2017-2018.

7

### **ISA 240 2018/19 LETTER**

Geraldine Daly, Engagement Lead, of Grant Thornton presented the ISA 240 letter for 2018/19, which established an understanding of the management processes in place to prevent and detect fraud and to ensure compliance with law and regulation.

The external auditors were required to make inquiries of both management and those charged with governance for any knowledge of actual, suspected or alleged fraud, the letter being a formal request to the Audit and Governance Committee to respond to. Questions and comments should be provided to the Chair of the Audit and Governance Committee, who would respond, by 30 April 2019.

The Audit and Governance Committee noted the ISA 240 letter for 2018/19.

8

### **ANNUAL INTERNAL AUDIT PLAN**

The Audit Manager (HP) presented the annual Internal Audit plan report for 2019/20, which required Member approval. The report had been taken as read by Members, but she highlighted the proposed areas of work for the 2019/20 year. The report also provided assurance that appropriate risk assessments had been carried out whilst formulating the plan.

Members were informed that the format for the Audit Plan had been amended, which the Members of the Audit and Governance Committee welcomed.

**RESOLVED** that the Audit and Governance Committee approve the annual Internal Audit Plan for 2019/20.

9

### **INTERNAL AUDIT PROGRESS REPORT**

The Audit Manager (HP) presented the report which provided a review of the internal audit work carried out during the period 1st October to 31st December 2018, advised on the Audit Plan progress and any emerging issues requiring Members' consideration. Members were informed that that the agreed actions from previous audit reports were being progressed and that there were no instances of management failing to implement remedial action within a reasonable time.

The audit reports issued during the period had good assurance ratings and there were no significant issues with the audit work that had been undertaken throughout the year. The plan was on target and was considered to be a positive report. Members were informed that the issues identified in Appendix C, were being monitored and actioned accordingly.

In response to a Member's question the Chief Finance Officer explained that the current Finance Management System was over 14 years old. Strata would be implementing a convergence project to align the management systems of Exeter City Council, Teignbridge and East Devon District Councils, into a single, industry standard system. An interim solution would be required for the short term, however it was expected that tenders for a longer term solution would go out within 12 months.

The Audit and Governance Committee noted the Internal Audit Report for the third quarter of 2018/19.

10

### **INTERNAL AUDIT CHARTER**

The Audit Manager (HP) presented the report, which provided Members with a definition of the Internal Audit and explained its function and requirement. The Charter needed to be reviewed and updated every two years to comply with the Public Sector Internal Audit Standard (PSIAS).

Members were informed that the internal audit charter was a formal document which outlined the internal audit activity's purpose, authority and responsibility. It also established the internal audit activity's position within the organisation; authorised relevant access rights and defined the scope of internal audit activities.

The charter had been presented to the Strategic Management Board to comment on. The Audit Manager summarised the main changes that had been made to the Charter which included; clarification over access to premises and document amendment the time within which internal audit final reports would be issued from 15 to 10 working days, from the time responses are received; and where an internal report contained actions for the Chief Finance Officer, a copy of the report being sent to the Chief Executive and Growth Director. She also confirmed that the final approval of the Internal Audit Charter Audit belonged to the Audit and Governance Committee.

**RESOLVED** that the Audit and Governance Committee approve the updated Internal Audit Charter.

11

### **CODE OF CORPORATE GOVERNANCE**

The Chief Finance Officer presented the report which set out the proposed Code of Corporate Governance 2019/20, which provided the updated principles of Delivering Good Governance in Local Government (CIPFA/Solace 2016). He explained that the Council was required to prepare and publish an Annual Governance Statement, which would be published in July 2019.

The Chief Finance Officer explained that the statement was reviewed and updated on an annual basis. There were very few changes from the previous version and no significant changes to report.

**RECOMMENDED** that the Audit and Governance Committee support and Council approve the Code of Corporate Governance for 2019/20.

12

### **LOCAL GOVERNMENT (ACCESS TO INFORMATION ) ACT - EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED** that, under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the consideration of the following item on the grounds that it included the likely disclosure of exempt information as defined in paragraph 3, of Part 1 of Schedule 12A of the Act.

13

### **REVIEW OF CORPORATE GOVERNANCE RISK REGISTER**

The Policy Officer presented the Corporate Risk Register report which advised on the Council's risk management progress, which the Audit and Governance Committee were responsible for monitoring and reviewing.

Members were informed that three new risks had been added to the register during the last quarter, and only one risk item was still high, remaining on the register until its full impact could be assessed. One risk score had been reduced in level and another risk had been removed. Members were informed that risks scoring four or below had also now been removed from the register.

The Policy Officer explained to Members, that the risk register was in the process of being examined by the Strategic Management Board, to determine which risks were exempt from disclosure. It was expected that the Corporate Risk Register would be changed to public Part 1 report for the next Audit and Governance Committee meeting in July 2019.

In response to questions from Members, the Policy Officer and the Chief Finance Officer responded that:-

- The City Surveyor was satisfied with the fees and arrangements for the Clifton Hill Sports Centre site, and had considered, that it would not need to be added to the Corporate Risk Register. Any undervalue implications would be reported to Executive in accordance with Council policy. Should the extent of any undervalue require approval from the Secretary of State, then consent would also be sought at that time.
- Full Council had passed a resolution, that funding be made for the Riverside Centre. The Chief Finance Officer would consider whether a risk should be included on the Corporate Risk Register of not being able to fund the repairs/improvements to the Riverside Leisure Centre from the capital receipt delivered by the sale of Clifton Hill, if the sale proceeds fell short of the amount committed.
- South West Water were the owners of the culverted watercourses risk, however there was an interpretation issue, of a decision taken in 1974, which had caused further delays. The Chief Finance Officer would speak to the Legal Team to attain more information to feed back at the next Audit and Governance Committee meeting.
- There was an experienced Leisure and Contracts Manager in post, who would hold contracts to account. With the addition of the Procurement team and Legal support, contracts would be more indisputable. The Council was now in a much stronger position and lessons from past mistakes had been learnt.
- The Chief Finance Officer would consult with the Housing General team to provide a response to Members, regarding why only one Sleep Safe Centre had opened for rough sleepers.

The Corporate Manager Democratic & Civic Support explained why a particular question from a Member had been refused by both himself and the Chief Executive & Growth Director. It was considered that the question did not relate to the remit of the Audit and Governance Committee or to an agenda item. He provided an overview of the Committee terms of reference and highlighted that the Audit and Governance Committee could not review decisions already taken by Full Council.

The Audit and Governance Committee noted the updated Corporate Risk Register.

(The meeting commenced at 5.30 pm and closed at 6.40 pm)

Chair

DRAFT

## EXECUTIVE

Tuesday 12 March 2019

### Present:

Councillor Edwards (Chair)  
Councillors Bialyk, Harvey, Morse, Pearson, Sutton and Wright

### Apologies:

Councillors Denham and Leadbetter

### Also present:

Chief Executive & Growth Director, Chief Finance Officer, Director (DB), City Solicitor & Head of HR, Active & Healthy People Programme Lead, Programme Manager - Communities and Democratic Services Manager

31

### MINUTES

The minutes of the meetings held on 12 February 2019 and the reconvened meeting on 14 February 2019 were taken as read, approved and signed by the Chair as correct.

32

### DECLARATIONS OF INTEREST

No declarations of disclosable pecuniary interest were made.

33

### REPORT ON THE CITY WIDE TRANSFORMATION PROGRAMME KNOWN AS EXETER CITY FUTURES

The Chief Executive & Growth Director declared an interest as a Director for Exeter City Futures and left the meeting during consideration of the item.

The Chief Finance Officer presented the City Wide Transformation Programme report, which detailed the authorities continuing secondment arrangement that had been put in place for the Programme Director for Exeter City Futures ("ECF"). Members were informed that the funding of the role, for the following two years, would be met from the Business Rates pilot fund, whose objectives were to be used to deliver economic benefits to the city.

In supporting the proposal, Members stated that ECF supported joint working with Exeter College, Exeter University, the Royal Devon and Exeter Hospital and Oxygen House to address congestion within the city and support small companies in delivering this.

**RECOMMENDED** that Council:-

- (1) note what has been achieved to date working in partnership with ECF following the recruitment of the ECF Programme Director - City Transformation, in particular the expansion of the ECF Board to include directors from Devon County Council, Exeter College, the University of Exeter, and the Royal Devon & Exeter Hospital; and £200,000 of One Public

Estate Funding secured from the Ministry of Housing Communities and Local Government, Cabinet Office, and the Local Government Association for the Exeter City Development Fund;

- (2) approve the funding of the ECF Programme Director - City Transformation post for a further period of 2 years; and
- (3) approve the setting aside of the sum of £99,364 for each year from the business rate windfall to pay for the Program Director- City Transformation post for a further two year period commencing from April 2019.

34

### **COMMUNITIES PROGRAMME**

The Active & Healthy People Programme Lead presented the report which set out a proposal to restructure the existing leases for the Exeter Eagles BMX Club and Exeter ACES Cycle Speedway Club. The request for a reduced rent for both Exeter Eagles BMX and Exeter Aces Cycle Speedway Club had arisen as a consequence of the Community and Arts Grant review. Members were advised that a long term solution was for the Council to work with the clubs to find alternative sites to which the organisations could relocate with lower value designation.

The Programme Manager - Communities advised of the proposal that the Council offer a non-commercial loan to Alphington Community Association to enable the rebuild of 'The Shed' Theatre Building. This would be at no cost to the Council, the association had already raised £97,000 with three pending applications of £57,000, the rebuild of the costs were estimated to be £208,150.

The Portfolio Holder for Health and Wellbeing, Communities and Sport welcomed the support for the Exeter Eagles BMX Club and Exeter ACES Cycle Speedway Club and Alphington Community Association which would help them secure their future.

The Leader commented that this showed that the Council would work with organisations to look for solutions to secure their future.

**RECOMMENDED** that Council:-

- (1) approve a non-commercial annuity loan of £50,000 to the Alphington Community Association as a contributing to the cost of the re build of The Shed at Alphington Village Hall; and
- (2) grant the Director (DB) delegated powers to negotiate the terms of the loan with the Alphington Community Association.

**RESOLVED** that:-

- (1) the City Surveyor in consultation with the Leader be authorised, to agree to the restructuring of the terms of the existing leases of the Exeter Eagles BMX Club and the Exeter ACES Cycle Speedway Club on the terms set out in this report; and
- (2) a disposal of land by way of lease for less than best consideration on the grounds set out in this report be approved.

**GENDER PAY GAP REPORT**

The City Solicitor & Head of Human Resources presented the Gender Pay Gap Report, which was a requirement of the Equality Act 2010 (Specific Duties and Public Authorities) Regulations 2017, for local authorities who employed more than 250 or more employees. Members were informed that this data was at one given point in time, the average rate of pay for females was higher than males across the Council and this went against the national trend which was in favour of men.

**RECOMMENDED** to Council that:-

- (1) the report be reviewed annually to track the relationship between both female and male earnings; and
- (2) the Gender Pay Gap Report be published on the Exeter City Council website and on the centrally held database on gov.uk.

**LORD MAYORALTY**

The Leader proposed, and the Portfolio Holder for Economy and Culture seconded, that Councillor Holland be nominated as Lord Mayor Elect for the 2019/20 Municipal Council year, and Councillor Prowse, subject to re-election, be nominated as the Deputy Lord Mayor Elect for the 2019/20 Municipal Year.

**RECOMMENDED** to Council that Councillor Holland be nominated as Lord Mayor Elect for the 2019/20 Municipal Year and that Councillor Prowse be nominated, subject to re-election, as the Deputy Lord Mayor Elect for the 2019/20 Municipal Year.

(The meeting commenced at 5.30 pm and closed at 5.50 pm)

Chair

**The decisions indicated will normally come into force 5 working days after publication of the Statement of Decisions unless called in by a Scrutiny Committee. Where the matter in question is urgent, the decision will come into force immediately. Decisions regarding the policy framework or corporate objectives or otherwise outside the remit of the Executive will be considered by Council on 16 April 2019.**

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## PARENTAL LEAVE POLICY

### Introduction

This Policy sets out Members' entitlement to maternity, paternity, shared parental and adoption leave and relevant allowances.

The objective of the policy is to ensure that insofar as possible Members are able to take appropriate leave at the time of birth or adoption, that both parents are able to take leave, and that reasonable and adequate arrangements are in place to provide cover for portfolio-holders and others in receipt of Special Responsibility Allowances (SRA) during any period of leave taken.

Improved provision for new parents will contribute towards increasing the diversity of experience, age and background of local authority councillors. It will also assist with retaining experienced councillors – particularly women – and making public office more accessible to individuals who might otherwise feel excluded from it.

There is at present no legal right to parental leave of any kind for people in elected public office. This applies to MPs as well as councillors, and has been the subject of lengthy debate. These policies can therefore only currently be implemented on a voluntary basis. Discussions are ongoing about changing the law to enable compulsory provision.

Legal advice has been taken on these policies, and they conform with current requirements.

### 1. Leave Periods

1.1 Members giving birth are entitled to up to 6 months maternity leave from the due date, with the option to extend up to 52 weeks by agreement if required.

1.2 In addition, where the birth is premature, the Member is entitled to take leave during the period between the date of the birth and the due date in addition to the 6 months' period. In such cases any leave taken to cover prematurity of 28 days or less shall be deducted from any extension beyond the initial 6 months.

1.3 In exceptional circumstances, and only in cases of prematurity of 29 days or more, additional leave may be taken by agreement, and such exceptional leave shall not be deducted from the total 52 week entitlement.

1.4 Members shall be entitled to take a minimum of 2 weeks paternity leave if they are the biological father or nominated carer of their partner/spouse following the birth of their child(ren).

1.5 A Member who has made Shared Parental Leave arrangements through their employment is requested to advise the Council of these at the earliest possible opportunity. Every effort will be made to replicate such arrangements in terms of leave from Council.

1.6 Where both parents are Members leave may be shared up to a maximum of 24 weeks for the first six months and 26 weeks for any leave agreed thereafter, up to a maximum of 50 weeks. Special and exceptional arrangements may be made in cases of prematurity.

1.7 A Member who adopts a child through an approved adoption agency shall be entitled to take up to six months adoption leave from the date of placement, with the option to extend up to 52 weeks by agreement if required.

1.8 Any Member who takes maternity, shared parental or adoption leave retains their legal duty under the Local Government Act 1972 to attend a meeting of the Council within a six month period unless the Council Meeting agrees to an extended leave of absence prior to the expiration of that six month period.

1.9 Any Member intending to take maternity, paternity, shared parental or adoption leave will be responsible for ensuring that they comply with the relevant notice requirements of the Council, both in terms of the point at which the leave starts and the point at which they return.

1.10 Any member taking leave should ensure that they respond to reasonable requests for information as promptly as possible, and that they keep officers and colleagues informed and updated in relation to intended dates of return and requests for extension of leave.

## 2. Basic Allowance

2.1 All Members shall continue to receive their Basic Allowance in full whilst on maternity, paternity or adoption leave.

## 3. Special Responsibility Allowances

3.1 Members entitled to a Special Responsibility Allowance shall continue to receive their allowance in full in the case of maternity, paternity, shared parental or adoption leave.

3.2 Where a replacement is appointed to cover the period of absence that person shall receive an SRA on a pro rata basis for the period of the temporary appointment.

3.3 The payment of Special Responsibility Allowances, whether to the primary SRA holder or a replacement, during a period of maternity, paternity, shared parental or adoption leave shall continue for a period of six months, or until the date of the next Annual Meeting of the Council, or until the date when the member taking leave is up for election (whichever is soonest). At such a point, the position will be reviewed, and will be subject to a possible extension for a further six month period.

3.4 Should a Member appointed to replace the member on maternity, paternity, shared parental or adoption leave already hold a remunerated position, the ordinary rules relating to payment of more than one Special Responsibility Allowances shall apply.

3.5 Unless the Member taking leave is removed from their post at an Annual General Meeting of the Council whilst on leave, or unless the Party to which they belong loses control of the Council during their leave period, they shall return at the end of their leave period to the same post, or to an alternative post with equivalent status and remuneration which they held before the leave began.

## 4. Resigning from Office and Elections

4.1 If a Member decides not to return at the end of their maternity, paternity, shared parental or adoption leave they must notify the Council at the earliest possible opportunity. All allowances will cease from the effective resignation date.

4.2 If an election is held during the Member's maternity, paternity, shared parental or adoption leave and they are not re-elected, or decide not to stand for re-election, their basic allowance and SRA if appropriate will cease from the Monday after the election date when they would technically leave office.

**SEATING IN THE GUILDHALL**

# Agenda Annex

		Deputy Lord Mayor Councillor Lyons (L)	Chief Executive & Growth Director	Lord Mayor Councillor Hannaford (L)	Corporate Manager Democratic/Civic Support	City Solicitor & Head of HR	
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Democratic Services Manager (Committees)				Director	Chief Finance Officer	Director
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Councillors	Councillors	Councillors		Councillors	Councillors
Warwick (L)	Robson (L)	Edwards (L)		Leadbetter (C)	Mitchell (LD)
M Vizard (L)	Foggin (L)	Sutton (L)		Newby (C)	Musgrave (G)
Pattison (L)	Sheldon (L)	Pearson (L)		Mrs Henson(C)	Pierce (C)
Wood (L)	Keen (L)	Denham (L)	TABLE	Thompson (C)	Prowse (C)
Lamb (L)	N Vizard (L)	Morse (L)			Holland (C)
Begley (L)	Owen (L)	Bialyk (L)			Henson, D. (C)
	Sills (L)	Wright (L)			

Cllr Branston (L)	Cllr Foale (L)	Cllr Harvey (L)	Cllr Packham (L)	Cllr Gottschalk (L)	Cllr Wardle (L)	
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**L: Labour: 28**  
**C: Conservative: 8**  
**LD: Liberal Democrat: 1**  
**G: Green: 1**  
**Vacancy: 1**

**Portfolio Holders**

Edwards: Leader, Growth & City Development  
 Sutton: Deputy Leader and Economy & Culture  
 Bialyk: Health and Wellbeing, Communities & Sport  
 Denham: City Transformation  
 Harvey: Place and Commercialisation  
 Morse: People  
 Wright: Housing Revenue Account  
 Pearson: Support Services

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